

# Horicon Public Library Board Minutes

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Horicon Public Library  
Board Meeting  
April 11, 2022

The regular meeting of the Horicon Public Library Board was called to order electronically by Kris Ries at 6:30 p.m. The meeting was hybrid. Board members met in-person and online using Zoom. Attending in person: Sue Grigg, Director Alex Harvancik, Kristine Mattila, Kathy Galvin, Theresa Graven, and Lisa Bischoff. Attending remotely: Kris Ries

Guests: Josh Maas and Craig Halsema

Absent: Richard Marschke

## ***Secretary's Report***

**A motion** by Kristine Mattila, 2nd by Sue Grigg to approve the March Library Board meeting minutes as presented. Motion carried.

## ***Treasurer's Report***

**A motion** by Lisa Bischoff, 2nd by Theresa Graven to approve the March 2022 Transaction and Account Balances. Motion carried.

**A motion** by Theresa Graven, 2nd by Sue Grigg to approve the March 2022 Petty Cash Balances as presented. Motion carried.

**A motion** by Kathy Galvin, 2nd by Sue Grigg to approve the payment of the April 2022 bills in the amount of \$5,472.62. Motion carried.

## ***Director's Report***

- Statistical Summary
- Internet Usage
- Program Activity

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- Continuing Education
- Monarch/Dodge County Library Planning Committee/Friends
- Technology Report
- Staff Report

### **Unfinished Business**

- Outreach Delivery Service Policy – After a brief discussion, it was decided the policy will be revisited later in the year as issues are worked out.

### **New Business**

- Confirm the Hire of Teen & Technical Services Librarian.

**A motion** by Kris Ries, 2<sup>nd</sup> by Lisa Bischoff to approve the hire of Anna McCallum as Teen & Technical Services Librarian, effective May 23, 2022, at the rate of \$15.00/hour with a \$0.50 raise after a successful 6-month probationary period along with 12 hours of prorated vacation for the remainder of 2022. Motion carried.

**A motion** by Kristine Mattila, 2<sup>nd</sup> by Sue Grigg to adjourn the meeting at 7:17 p.m. Motion carried.

***The next meeting will be held on Monday, May 9, 2022, at 6:30 p.m. in the Library Meeting Room or via Zoom.***