

The Committee of Whole of the City of Horicon met in regular session on October 22, 2018. The meeting was called to order by Mayor Grigg at 6:01 p.m.

Alders Present: Hady, Frami, Miller, and Vanderhei.  
Alders Absent: Marschke and Anfinson.

Mayor Grigg led the Pledge of Allegiance.

The purpose of the Committee of Whole was to conduct a review of the 2019 Preliminary Budget and to formulate the budget for publication.

Kristen Jacobson, Clerk-Treasurer, stated the General Fund levy for 2019 decreased \$20,774 (1.01%) and the Debt Service levy increased \$53,561 (19.31%), resulting in an overall levy increase of 1.40%. The proposed levy for 2019 is the maximum allowed underneath current levy requirements.

Jacobson announced the Preliminary Budget has a deficit of \$2,613.

Jacobson noted the Preliminary Budget contained a 2.55% increase in revenues and a 2.62% (\$97,439) increase in expenditures over 2018. She announced the State had not yet released the percentage to comply with the Expenditure Restraint Program, but she anticipates it will be 2.16%. Jacobson added the Committee will need to trim an estimated \$17,033 to qualify for the Expenditure Restraint Program. Jacobson added that decreasing the expenditures by \$17,033 will result in the Committee recommending a surplus budget.

A review of the Fire Department budget was held with Fire Chief Jim Bandsma.

A review of the Library budget was held with Librarian Alexandra Harvancik.

A review of the EMS budget was held with Fire Chief Bandsma.

The Public Works and Aquatic Center budgets were reviewed with Public Works/Utility Supervisor Dave Magnussen. Added to the budget was the allowance of part-time snow removal labor in the amount of \$1,550 for wages and benefits; amount arrived at by estimating 10 snow events per year, 8 hours each snow event, and wage of \$18/hour. Removed from the budget was \$10,000 for the painting of two slides (this will be completed in the fall if there are leftover unused funds from the pool operation contract with the YMCA). Funds in the amount of \$900 were removed from the fencing quote for the installation of a fence by Discher Park fields.

The Safety Building and Police Department budgets were reviewed with Police Chief Joseph Adamson. The purchase of a video system for the squad in the amount of \$3,660 was removed as Adamson stated he received grant funds in 2018 that could be utilized to purchase the item in 2018.

The Municipal Building and City Clerk budgets were reviewed with Clerk-Treasurer Kristen Jacobson. Purchase of conference room chairs in the amount of \$4,000 were removed from the budget.

A review of the Municipal Court and the Cemetery were held. It was noted the Cemetery had requested \$7,750 for blacktopping, this item will only be completed if the bids for 2019 mill & overlay are under budget enough to fund the request.

Jacobson provided brief reviews of Funds 210, 220, 230, 240, 300, 404, 405, and 406.

Requested purchases in Fund 410 – Capital Equipment Fund were reviewed.

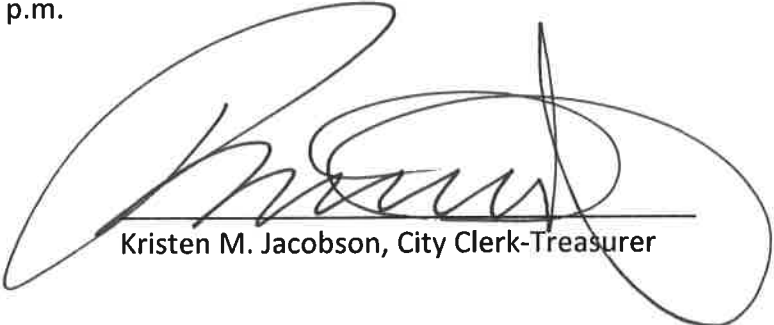
Projects in Fund 425 – Capital Project Fund were reviewed.

A review of the Utilities Budget was held with Magnussen. Items discussed included the outlay purchases and projects. There were no items removed from the budget or notations of utilizing funding sources other than fund balance to finance the items.

Jacobson provided a brief review of Fund 802.

Consensus to approve the Preliminary Budget for publication as modified and permit additional increases in expenses provided requirements to meet the Expenditure Restraint Program are met (additional expenditure funding to be added to the Contingency Fund), creating a surplus budget.

Motion by Hady, second by Vanderhei, to adjourn.  
All voting AYE. Meeting adjourned at 9:43 p.m.



Kristen M. Jacobson, City Clerk-Treasurer

KMJ