

City of Horicon, Department of Public Works Meeting Minutes for June 18, 2018

Call to order at 6:00PM

Members present: Anfinson, Magnussen, Miller, and Vanderhei.

Public Appearances: None.

Reviewed the steps needed for the Blue Zone Master. We have five steps completed need four more to qualify for Blue Zone City.

Discussion was held on Lynn Street Property to allow an easement for the abutting property owner to have access to the back of his property. Dave will contact both abutting property owners to if there is interest in said property. Will review at next month's meeting.

Aldersperson Anfinson left the meeting at 6:45 pm.

The Friends of Dodge County have committed \$10,000 of Gold Star Memorial Trail funds to Horicon for use on the trail along W. Lake Street project.

Reviewed the 2017 CMAR for the Waste Water Utility. We believe that there is infiltration into the sewer lines from rain runoff, snow melt that causes high water levels at the treatment plant. Away to reduce this is to line the lines. There was a motion by Miller, Second by Vanderhei to approve the CMAR report. All voting aye motion passed.

Reviewer the Strand & Associate contract for the waste water treatment plant. There is \$15,000 budgeted, need \$22,000 to come from operating revenues. Motion by Miller, Second by Vanderhei to approve the contract. All voting aye motion passed.

It is recommended to remove the house at the business park and have the DOT approve the two driveways to the property.

Reviewed road repair needs to include seal coating and mill and overlay. We have completed five mill and overlay, as well as two seal coating streets completed in 2018.

Reviewed the five-year plan with Dave, recommended moving this on to be combined with the other five-year plans for the city.

Miller is working on the ATV/UTV trail policy will have more information at next month's meeting.

Dave gave a report on the new personal at the DPW. Informed us things are running smoothly, but felt some training is needed in some areas. He will keep an eye on how things come along.

In non-action Vanderhei asked if we needed an applicators license to spray the parks. Dave was not sure, Buzz will be considering this. DNR inspection permit is up in 2018. WWTP painting is completed. Asked to have the pine trees at Maple and N. Finch looked at as the block the view of the intersection.

Set next meeting date for July 12th, at 6:00pm at the City Garage.

Motion to adjourn by Miller, Second by Vanderhei all voting aye motion passed. We adjourned at 8:07 pm.

A handwritten signature in cursive script, appearing to read "David Miller". The signature is written in dark ink on a white background.