

The Common Council of the City of Horicon met in regular session with Mayor Neitzel presiding. The meeting was called to order at 7:00 p.m.

Alders Present: Hady, Marschke, Anfinson, Miller, Frami, and Fausett.

Alders Absent: None.

Mayor Neitzel led the Pledge of Allegiance.

Public Appearances: None.

Rich Appel, Superintendent of Schools – Horicon School District, gave a brief presentation on the upcoming School referendum that will appear on the Spring Election Ballot. Information provided during the presentation included background of how the School got to the referendum, the 2 referendum questions and what they included, the School's current debt schedule, and potential plans for the Van Brunt School if the referendums were passed.

No action was taken on Item #6 as the minutes listed on the agenda have already been approved.

Fausett, Council Representative to the Plan Commission, gave a brief informational report on items being considered by the commission which included: Conditional Use Permit applications, certified survey, land division requests, and Planned Unit Development (PUD) District.

Miller, Chairperson of the Park & Recreation Board, gave a brief informational report on items being considered by the board which included: monthly reports.

Fausett, Chairperson of the Public Works & Development Committee, gave a brief informational report on items being considered by the committee which included: bicycle trail, Complete Streets Implementation Plan, reimbursement of plumbing expense request, and development of a plan for emergency contacts relating to water and wastewater issues.

Marschke, Council Representative to the Historic Preservation Commission, reported no meeting was held.

The following ordinance was introduced by Alderperson Anfinson: ORDINANCE 2018-06, AN ORDINANCE SETTING COMPENSATION FOR ELECTED OFFICIALS PURSUANT TO SECTION 2-2-9 AND SECTION 3-1-16(a) OF THE MUNICIPAL CODE. (Mayor)

(Copy of Ordinance on page 7A)

Motion by Anfinson, second by Hady, to adopt Ordinance 2018-06.
All voting AYE. Motion carried.

ORDINANCE NO. 2018-06

AN ORDINANCE SETTING COMPENSATION FOR ELECTED OFFICIALS PURSUANT TO SECTION 2-2-9 AND SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 2-2-9 and 3-1-16(a) of the Municipal Code of the City of Horicon, compensation for elected officials taking office after the 2018 Spring Election shall be as follows:

Mayor	\$380.00 per month
Plus Auto Allowance	\$ 80.00 per month

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

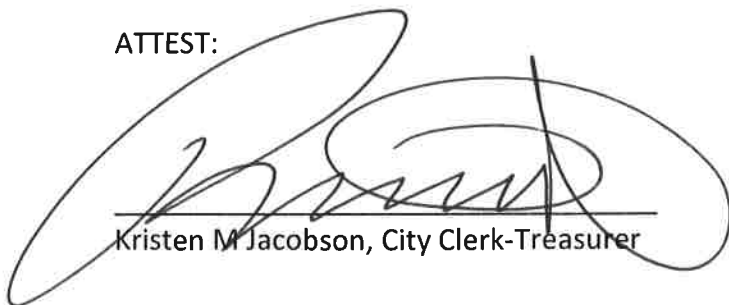
Introduced by Alderperson Nathan Anderson this 27th day of February, 2018.

Adopted and approved this 27th day of February, 2018.



Steven D. Neitzel, Mayor

ATTEST:



Kristen M. Jacobson, City Clerk-Treasurer

The following ordinance was introduced by Alderperson Hady: ORDINANCE 2018-07, AN ORDINANCE TO REPEAL AND RECREATE SECTION 2-2-10(b) REGULAR MEETINGS, CHANGING TIME OF COUNCIL MEETING.

(Copy of Ordinance on page 8A)

Motion by Hady, second by Fausett, to adopt Ordinance 2018-07.

Voting AYE: Hady, Marschke, Anfinson, Frami, and Fausett.

Voting NAY: Miller.

Motion carried.

Motion by Anfinson, second by Hady, to approve a budget transfer in the amount of \$1,200 from A/C #100-522510-110, Emergency Government – Salary Director, to A/C #100-522510-112, Emergency Government – Salary Assistant Director, to fund the position of Assistant Emergency Management Director.

All voting AYE. Motion carried.

The following ordinance was introduced by Alderperson Anfinson: ORDINANCE 2018-08, AN ORDINANCE SETTING COMPENSATION FOR CITY OFFICIALS PURSUANT TO SECTION 5-6-2(c) AND SECTION 3-1-16(a) OF THE MUNICIPAL CODE. (Assistant Emergency Management Director)

(Copy of Ordinance on page 8B)

Motion by Anfinson, second by Hady, to adopt Ordinance 2018-08.

All voting AYE. Motion carried.

The following resolution was introduced by Alderperson Frami: RESOLUTION 2018-01, INTERNATIONAL MIGRATORY BIRD DAY RESOLUTION.

(Copy of Resolution on page 8C)

Motion by Frami, second by Anfinson, to adopt Resolution 2018-01.

All voting AYE. Motion carried.

The Mayor appointed David Noe as the Assistant Emergency Management Director.

Motion by Anfinson, second by Marschke, to approve the appointment of David Noe as the Assistant Emergency Management Director.

All voting AYE. Motion carried.

David Noe thanked the Council for his appointment and stated he will work closely with Chief Adamson and other Department Heads to update and develop the City's emergency policies and procedures.

Motion by Miller, second by Frami, to grant the Horicon Historical Society's request for use of River Bend Park May 11-13, 2018, including overnight accommodations May 7-14, 2018 for re-enactors and demonstrators (includes use of electricity), for the 2018 Living History Days.

All voting AYE. Motion carried.

ORDINANCE NO. 2018-07

AN ORDINANCE TO REPEAL AND RECREATE SECTION 2-2-10(b) REGULAR MEETINGS.
CHANGING TIME OF COUNCIL MEETING

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

Section 2-2-10(b) Regular Meetings of the Municipal Code of the City of Horicon is hereby repealed and recreated to read as follows:

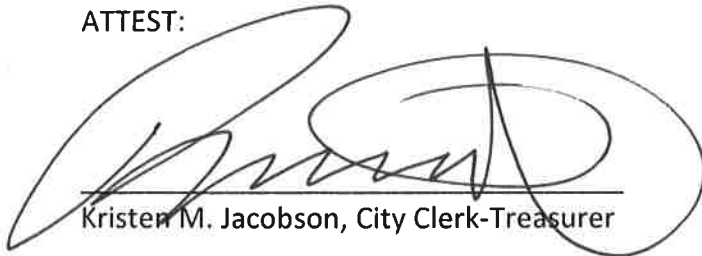
(b) **Regular Meetings.** Regular meetings of the Common Council shall be held on the fourth Tuesday of each calendar month, at the hour of 6:00 p.m. Any regular meetings falling upon a legal holiday shall be held on the next following secular day, at the same hour and place, or as otherwise designated by majority vote of the Common Council. All meetings of the Council shall be held in the Horicon City Hall, including special and adjourned meetings, unless another location is designated by the Common Council at a previous meeting.

That this ordinance shall be effective upon adoption, approval and publication as provided for by law.

Introduced by Alderperson Susan Hady this 27th day of February, 2018.

Adopted and approved this 27th day of February, 2018.

ATTEST:



Kristen M. Jacobson, City Clerk-Treasurer



Steven D. Neitzel, Mayor

ORDINANCE NO. 2018-08

AN ORDINANCE SETTING COMPENSATION FOR CITY OFFICIALS PURSUANT TO SECTION 5-6-2(c) AND SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 5-6-2(c) and 3-1-16(a) of the Municipal Code of the City of Horicon, compensation for City officials named herein are fixed as follows:

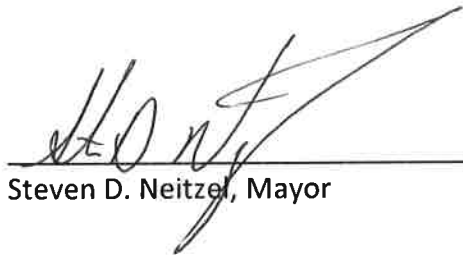
Assistant Emergency Management Director \$1,200.00/year

This Ordinance shall be effective February 27, 2018.

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

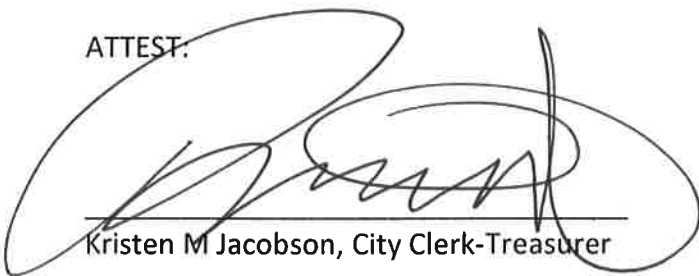
Introduced by Alderperson Nathan Anderson this 27th day of February, 2018.

Adopted and approved this 27th day of February, 2018.



Steven D. Neitzel, Mayor

ATTEST:



Kristen M Jacobson, City Clerk-Treasurer

RESOLUTION NO. 2018-01

INTERNATIONAL MIGRATORY BIRD DAY
RESOLUTION

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, *and*

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, *and*

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, *and*

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, *and*

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, *and*

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., *and*

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, *and*

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also to call to action,

NOW THEREFORE, I, Steven D. Neitzel, as Mayor of the City of Horicon, Wisconsin, do hereby proclaim May 12, 2018 as

International Migratory Bird Day

in the City of Horicon, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Introduced by Alderperson Forrest Frami this 27th day of February 2018

Adopted and approved this 27th day of February 2018.

ATTEST:


Kristen M. Jacobson, Clerk-Treasurer


Steven D. Neitzel, Mayor

Motion by Miller, second by Frami, to allow re-enactors to carry weapons and periodically discharge them in River Bend Park May 11-13, 2018 as part of the re-enactment during Living History Days.

All voting AYE. Motion carried.

Motion by Fausett, second by Miller, to approve the Certified Survey for Sword Financial Corporation for property at 124 and 218 Barstow Street.

All voting AYE. Motion carried.

Motion by Anfinson, second by Frami, to approve the postage meter lease agreement from Pitney Bowes for City Hall; terms of \$47.85/month for 60 months.

All voting AYE. Motion carried.

Motion by Anfinson, second by Fausett, to authorize the hiring of Chadwick Hodgson and Justin Mason to the Horicon EMS pending a successful physical, drug screen, and background check.

Voting AYE: Anfinson, Miller, Frami, Hady, and Marschke.

Voting NAY: Fausett.

Motion carried.

Motion by Anfinson, second by Miller, to approve purchase of two X Series Manual Monitor/Defibrillators (12 Lead EKG Machine) with accessories from Zoll Medical Corporation in the amount of \$59,692.30; and to approve the trade-in of two MRX Biphasic w/Pacing (12 Lead EKG Machine) in the amount of \$9,692.32.

All voting AYE. Motion carried.

Motion by Anfinson, second by Hady, to approve the job description for Administrative Assistant for the Clerk-Treasurer Office as presented.

All voting AYE. Motion carried.

Motion by Anfinson, second by Hady, to authorize the filling of the Administrative Assistant vacancy in the Clerk-Treasurer office with a timeline to be developed by the Clerk-Treasurer and the Personnel & Finance Committee.

All voting AYE. Motion carried.

Motion by Anfinson, second by Frami, to authorize the disposal of records from the Police Department as outlined in a memo from Chief Adamson dated January 31, 2018.

All voting AYE. Motion carried.

Motion by Fausett, second by Frami, to approve the Implementation Plan for Complete Streets Policy.

All voting AYE. Motion carried.

Motion by Fausett, second by Frami, to approve reimbursement of plumbing expenses for a sewer backup at 715 East Walnut Street in the amount of \$154.50 for Mike Carlson.

All voting AYE. Motion carried.

Motion by Fausett, second by Anfinson, to accept the proposal from Kunkel Engineering Group in an amount not to exceed \$62,985 for design, CRS, and inspection services for the Horicon Street – Street & Utility Extension Project.

All voting AYE. Motion carried.

Motion by Anfinson, second by Frami, to authorize purchase of ImageTrend Elite Field Site software for the EMS Department from Image Trend in the amount of \$1,650 with funding to be provided by Grant 102 monies.

All voting AYE. Motion carried.

Motion by Frami, second by Hady, to approve the antenna upgrades on the Clinton Street Water Tower for Sprint Nextel based on Kunkel Engineering's report dated February 23, 2018.

All voting AYE. Motion carried.

Motion by Marschke, second by Miller, to approve the issuance of a Class "B" Retailer's License to St. Stephen Lutheran Church/School, 505 North Palmatory Street, on March 3, 2018.

Voting AYE: Marschke, Anfinson, Miller, Frami, and Fausett.

Abstaining: Hady.

Motion carried.

Motion by Hady, second by Frami, to approve funding of the 2018 Bird City Wisconsin Renewal Fee in the amount of \$125.

All voting AYE. Motion carried.

Motion by Frami, second by Fausett, to approve the 2018 Agreement for Senior Dining Program with Dodge County Human Services & Health Department.

All voting AYE. Motion carried.

There were no operator license applications.

The following is a statement of financial condition for the City of Horicon as of January 31, 2018:

Cash Balance, January 1, 2018	\$ 414,726.47
Receipts	<u>\$ 3,513,971.55</u>
	\$ 3,928,698.02
Expenditures	<u>\$ 3,248,440.30</u>
	\$ 680,257.72
Payroll	<u>\$ 91,302.44</u>
Cash Balance, January 31, 2018	<u>\$ 588,955.28</u>

Motion by Anfinson, second by Hady, to approve the financial statement for January 31, 2018 as printed.

All voting AYE. Motion carried.

An Invoice Register containing invoices paid January 19, 2018 through February 22, 2018 was reviewed by the Council.

Motion by Anfinson, second by Hady, to approve payment of the bills for January 2018 (checks issued 1/19/18 – 2/22/18) in the amount of \$4,549,825.79.

All voting AYE. Motion carried.

Non-Action Discussion:

Jim Bandsma, Fire Chief, announced the SCBA equipment will be delivered in the next couple of weeks and will be in service by April 1st. Bandsma added he hopes the previous SCBA equipment can be utilized by the Public Works Department or sold. Bandsma announced the City will soon need to replace 2 pumper trucks, the replacement truck's preliminary "guess" estimate for 2020 is \$600,000. Bandsma stated he has been impressed with the Police Officers responding to EMS calls. Bandsma welcomed Dave Noe and stated he is looking forward to working with him.

Alexandra Harvancik, Librarian, announced the Library is working with the State's desire to improve the workforce by offering free online courses at the Library. Harvancik welcomed Dave Noe and stated she is looking forward to working with him.

Joseph Adamson, Police Chief, announced the Dodge County Executive Law Enforcement Committee held their annual banquet and Jeremy Johnson was recognized for his life saving efforts as was Marlin Technologies as Dodge County Corporate Citizen of the Year. He also announced K-9 Mason is now certified and on patrol. Adamson provided an update on a sexual assault case of a minor which had crossed several jurisdictions.

Dave Noe, Assistant Emergency Management Director, stated he looks forward to working with the Council and Department Heads.

Kristen Jacobson, Clerk-Treasurer, provided an update on the disbanding of the cable t.v. channel. Jacobson announced Lisa Warmka's last working day for the City of Horicon is tomorrow and invited everyone to stop by for cake and snacks and to thank Lisa for her 19 years of service to the City and wish her well on her retirement. Jacobson also announced she and her staff are available Monday through Friday from 7:30 a.m. – 4 p.m. for any comments, questions, or concerns.

Miller congratulated Bill Condon for taking 2nd place at State for wrestling, adding that this was a great end to his high school wrestling career. Miller announced there will be a new scoreboard installed on the 220 diamond at River Bend Park. Miller stated he wished to inform the Council he is not in favor of the housing project on the former Hardee's site.

Mayor Neitzel thanked Lisa Warmka for her years of service and wished her well in retirement. Neitzel stated Buzz Vanderhei's last day with the City is February 28th; Neitzel thanked Buzz for

his years of service, for going above and beyond what was expected of him, and wished him well in his retirement.

Motion by Frami, second by Anfinson, to adjourn.
All voting AYE. Meeting adjourned at 8:34 p.m.



Kristen M. Jacobson, City Clerk-Treasurer

KMJ