

The Committee of Whole of the City of Horicon met in regular session on February 14, 2017. The meeting was called to order by Mayor Neitzel at 6:00 p.m.

Alders Present: Marschke, Anfinson, Miller, Frami, and Fausett.  
Alders Absent: Hady.

Mayor Neitzel led the Pledge of Allegiance.

Public Appearances: None.

Travis Anderson of Strand Associates gave a presentation on Horicon's Wastewater Treatment Plant Phosphorus Preliminary Compliance Alternatives Plan. Travis reviewed 2010 phosphorus regulations, Horicon's current phosphorus levels, and Horicon's timeline for phosphorus compliance under the current permit. Travis also outlined and discussed potential phosphorus compliance options. The City must select and file a final compliance alternatives plan relating to phosphorus by December 31, 2017.

Discussion was held relating to services provided by Strand Associates in 2017 for phosphorus compliance alternatives and whether to add the services as an amendment to the 2016 contract or request a new 2017 contract. Consensus to request a new 2017 contract from Strand Associates for phosphorus compliance alternatives.

An agreement for operation of the Aquatic Center Concession Stand for the 2017 season was reviewed by the Committee and Patrice Vossekuil of CERG, LLC.

Motion by Frami, second by Marschke, to approve the Concession Agreement for operation of the Aquatic Center Concession Stand for the 2017 season between the City of Horicon and CERG, LLC as modified.

All voting AYE. Motion carried.

Motion by Marschke, second by Anfinson, to authorize the write-off of the Gordon Cooper Manufacturing Revolving Loan Fund Loan in the amount of \$19,182.53.

Voting AYE: Marschke, Anfinson, Miller, and Frami.

Voting NAY: Fausett.

Motion carried.

Don Neitzel of Kunkel Engineering Group provided an explanation of Project overruns relating to TID #5 work and the TID #5 Utility Extension Project.

Discussion was held relating to the overruns and payment of the overruns.

Motion by Frami, second by Anfinson, to approve the contract extension for Kunkel Engineering Group in the amount of \$12,488.84 for work related to the TID #5 Utility Extension Project.

Voting AYE: Frami, Marschke, Anfinson, and Miller.

Voting NAY: Fausett.

Motion carried.

Don Neitzel of Kunkel Engineering Group reviewed preliminary plans for the South Wind Trail Reconstruction Project. Items reviewed and discussed included: width of the street, sidewalk, alleys, sewer, water, and the current island. No action was taken.

Motion by Anfinson, second by Fausett, to approve the contract from MSA Professional Services to provide design, bidding, and construction related services for the Bowling Green Park Improvements in the amount of \$35,800.

All voting AYE. Motion carried.

Motion by Anfinson, second by Marschke, to authorize the destruction of public records from the Police Department as outlined in the memo from Police Chief Joseph Adamson dated January 31, 2017.

All voting AYE. Motion carried.

Motion by Miller, second by Fausett, to grant a Temporary Class "B" Retailer's License to St. Stephen Lutheran Church/School for 505 N. Palmatory Street on March 11, 2017.

Voting AYE: Miller, Frami, Fausett, and Anfinson.

Abstaining: Marschke.

Motion carried.

No action was taken on the disposal of chairs from the Council Chambers.

Discussion was held relating to the placement of street entrances to the new Industrial Park, the flexibility to change the location of the entrances, and the time frame covered by a permit issued by the State.

Motion by Frami, second by Miller, to authorize Kunkel Engineering to prepare and submit an Application/Permit for Connection to State Trunk Highway for Highway 33.

All voting AYE. Motion carried.

Motion by Anfinson, second by Fausett, to authorize Kunkel Engineering to prepare a Certified Survey of the Industrial Park at a cost not to exceed \$2,200.

All voting AYE. Motion carried.

There was no discussion or action on Item #17 – Proposed Lead Water Service Line Replacement Ordinance.

Motion by Fausett, second by Frami, to approve the submittal of a Wisconsin Economic Development Corporation (WEDC) Community Development Investment (CDI) Grant application for financial assistance for Horizon Development.

All voting AYE. Motion carried.

There was no discussion or action on Item #19 – Seasonal Employment (Parks) Staffing Levels.

Discussion was held relating to the entity responsible for 2017 swim lessons as it was recently brought to the City's attention the Horicon School District would no longer be responsible.

Kristen Jacobson, Clerk-Treasurer, stated if the City were to undertake providing the service it would be an increase in expenditures putting the City in a position where they may not qualify for the Expenditure Restraint Program which currently supplies the City with approximately \$68,322 annually in state aid.

Motion by Marschke, second by Miller, to authorize the YMCA of Dodge County to administer swim lessons for 2017.

All voting AYE. Motion carried.

Motion by Fausett, second by Anfinson, to approve the following rates for the Aquatic Center:

- \$125 – Family Pass
- \$50 – Individual Pass
- \$5 – Daily Pass

All voting AYE. Motion carried.

Motion by Miller, second by Marschke, to approve the 2017 Horicon Aquatic Center Flyer as printed.

All voting AYE. Motion carried.

Motion by Marschke, second by Miller, to grant a Two Year Operator License for the year ending June 30, 2017 to Melinda S. Greene.

All voting AYE. Motion carried.

Non-Action Discussion:

Jim Bandsma, Fire Chief, referenced his monthly report.

Joseph Adamson, Police Chief, announced a gentleman had passed away in his rig at Kreilkamp last Thursday. Adamson stated he hoped to see everyone on Friday at the Dodge County Executive Law Enforcement Association Banquet where Amy Yahnke will receive the Police Officer of the Year Award.

Jim Schaefer, Director of Economic Development, provided updates on the hotel study, Rock River Place, and the Kansas Street Property. Schaefer announced a conference call for the DOT TEA Grant for West Lake Street will be held tomorrow.

Alexandra Harvancik, Librarian, referenced her monthly report.

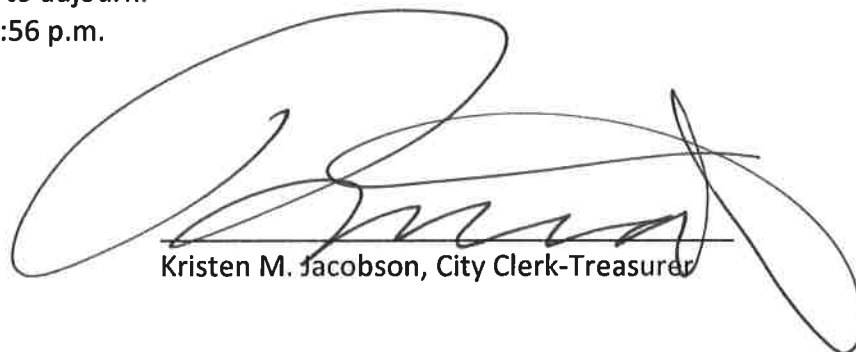
Frami requested an update on the e-mail project.

Jacobson announced she is available Monday thru Friday from 7:30 a.m. – 4:00 p.m. for any questions, comments, or concerns.

Anfinson announced he and the Mayor would like to see a line item for Department Head monthly reports on an agenda. Consensus to place this on the Council agenda following Committee Reports.

Mayor Neitzel announced wage ordinances for City employees will be prepared based on the 2% contained in the adopted 2017 Budget.

Motion by Miller, second by Marschke, to adjourn.  
All voting AYE. Meeting adjourned at 9:56 p.m.

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned above the printed name.

Kristen M. Jacobson, City Clerk-Treasurer