

The Committee of Whole of the City of Horicon met in regular session February 13, 2018. The meeting was called to order at 6:00 p.m.

Alders Present: Hady, Marschke, Anfinson, Miller, Frami, and Fausett.

Alders Absent: None.

Mayor Neitzel led the Pledge of Allegiance.

Public Appearances: None.

Liz Darner of the Horicon Phoenix Program provided an update on the improvements for the Discher Park Pavilion (Teen Center). The update for Phase 1 Improvements included a request to begin work in June 2018 following the Jersey Street Music Festival with the work to be completed by September 15, 2018 (prior to Autumn Art on the Marsh). Phase 2 Improvements include restoration of windows, painting inside and outside, and the sanding and finishing of the floor. Phase 2 also includes a window sponsorship campaign. The timeline for Phase 2 is to begin work October 2018 and completed by May 2019.

Discussion was held relating to the adjusted timeframe of Phase 1.

Consensus to accept the new timeline for Phase 1 Improvements and to request a progress report from the Horicon Phoenix Program to either the Park & Recreation Board or the Committee of Whole between the completion of Phase 1 and the beginning of Phase 2 Improvements.

Jeffrey Washkovick of R&R Wash Materials, Inc. provided an explanation for the change order request relating to the light poles for the Bowling Green Park Improvement Project.

Discussion was held relating to the incorrect quote being provided for the light poles. Also discussed was the substitution of aluminum light poles for the quoted steel light poles.

Motion by Frami, second by Hady, to approve Change Order No. 1 from R&R Wash Materials, Inc. in the amount of \$7,200 for the light poles for the Bowling Green Park Improvement Project. All voting AYE. Motion carried.

Mayor Neitzel announced the Zoning Board of Appeals denied Horizon Development's variance request relating to the density of Rock River Place. Neitzel stated Horizon Development would now be applying for a zoning change of the property to Planned Unit Development District (PUD)

Scott Kwiecinski of Horizon Development provided an overview of the how the Project works with a PUD and announced he would be submitting an application for the zoning change.

Discussion was held relating to Rock River Place and the PUD process. No action was taken.

Kristen Jacobson, Clerk-Treasurer, announced the postage meter lease for City Hall expires at the end of April and she will present the Council with a proposal for a new lease at the February meeting. No action was taken.

Motion by Fausett, second by Hady, to approve the proposed wage ordinance for the Mayor's salary.

All voting AYE. Motion carried.

Motion by Anfinson, second by Miller, to authorize the hiring of Chadwick Hodgson and Justin Mason to the Horicon EMS pending a successful physical, drug screen, and background check.

All voting AYE. Motion carried.

Motion by Anfinson, second by Hady, to approve purchase of two X Series Manual Monitor/Defibrillators (12 Lead EKG Machine) with accessories from Zoll Medical Corporation in the amount of \$59,692.30; and to approve the trade-in of two MRX Biphasic w/Pacing (12Lead EKG Machine) in the amount of \$9,692.32.

All voting AYE. Motion carried.

Motion by Hady, second by Frami, to set the regular meetings of the Common Council to begin at 6:00 p.m.

Voting AYE: Hady, Marschke, Anfinson, Frami, and Fausett.

Voting NAY: Miller.

Motion carried.

Motion by Anfinson, second by Hady, to approve the job description for Administrative Assistant for the Clerk-Treasurer Office as presented.

All voting AYE. Motion carried.

Discussion was held relating to the status of the Cable T.V. channel and the related equipment. Consensus to consider disbanding the Cable T.V. Channel at the February Council meeting; disposal of equipment dependent on Council decision.

Motion by Frami, second by Miller, to authorize the disposal of records from the Police Department as outlined in a memo from Chief Adamson dated January 31, 2018.

All voting AYE. Motion carried.

The Implementation Plan for Complete Streets was reviewed by the Committee. Discussion was held relating to language of current committees and departments.

Motion by Fausett, second by Anfinson, to approve the Implementation Plan for Complete Streets Policy with the change of striking "Transportation and" from item 1,2, and 5.

All voting AYE. Motion carried.

Motion by Anfinson, second by Marschke, to accept the proposal from Kunkel Engineering Group in an amount not to exceed \$62,985 for design, CRS, and inspection services for the Horicon Street – Street & Utility Extension Project.

All voting AYE. Motion carried.

Motion by Frami, second by Anfinson, to authorize purchase of ImageTrend Elite Field Site software for the EMS Department from ImageTrend in the amount of \$1,650 with funding to be provided by Grant 102 monies.

All voting AYE. Motion carried.

There were no operator license applications.

Non-Action Discussion:

Carole Baker, EMS Coordinator, announced they have been utilizing a scheduling program for the past two months and it has made scheduling much easier. Baker also announced they have been using I Am Responding for about two weeks but to date the only benefit she has noticed is the ability to receive the information via telephone if the pager is not on or near you. Baker reported on two items she learned at an EMS conference she is working to institute, one is called Stop the Bleed, it provides every classroom with a bag of essentials for injuries and trains all school faculty how to provide emergency first aid in the event of a mass casualty; the second is to have an AED available on every athletic field during an event.

Jim Bandsma, Fire Chief, announced the hiring of a new firefighter as he continues to plan for a future wave of retirement.

Dave Magnussen, Public Works/Utility Supervisor, referenced a departmental update he had distributed. Magnussen stated he had met with county representatives and updated an emergency management plan. He also stated meetings had been held with businesses on West Lake Street to educate them on the West Lake Street Improvement Project. Magnussen announced compost grinding had been completed today.

Russell Saunders, Police Lieutenant, announced Mason the K-9 is in service and participated in a drug related arrest his first night on patrol. Saunders provided an update on part-time officers.

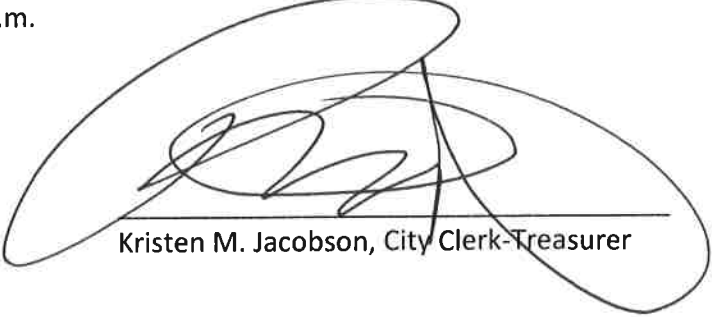
Frami inquired as to who makes updates to the City website.

Jacobson announced Moody's dropped the City's bond rating from A1 to A2 primarily citing the use of general fund balance to finance TID expenses. Jacobson also announced she and her staff are available 7:30 a.m. – 4 p.m. Monday through Friday for any comments, questions, or concerns.

Miller announced there is a Park & Recreation Board meeting tomorrow at 6 p.m.

Motion by Anfinson, second by Frami, to adjourn.

All voting AYE. Meeting adjourned at 8:35 p.m.



Kristen M. Jacobson, City Clerk-Treasurer