

The Committee of Whole of the City of Horicon met in regular session January 9, 2018. The meeting was called to order at 6:00 p.m.

Alders Present: Hady, Marschke, Anfinson, Miller, Frami, and Fausett.

Alders Absent: None.

Mayor Neitzel led the Pledge of Allegiance.

Public Appearances:

Officer Brandon Mantych introduced Mason, Horicon's new K-9 Officer. Mantych stated he picked Mason up last Friday and they began training together this week. He added that Mason will be utilized only for drug detection.

A representative from Animart was in attendance to present a welcome gift to Mason and a retirement gift for K-9 Officer Dusty who was not yet at the meeting.

Motion by Anfinson, second by Frami, to accept the quote from Bendlin Fire Equipment Co. in the amount of \$102,367 for purchase of SCBA units with tanks and facepieces for the Fire Department. All voting AYE. Motion carried.

Discussion was held relating to *I Am Responding* subscription and whether the EMS Department would be purchasing the product. Jim Bandsma, Fire Chief, stated the EMS did not intend to purchase the product. Mayor Neitzel stated he strongly encouraged the EMS Department to purchase and utilize the product.

Motion by Anfinson, second by Hady, to authorize purchase of a 1 year subscription to *I Am Responding* in the amount of \$355 for the Fire Department. All voting AYE. Motion carried.

Officer Jeremy Johnson and K-9 Officer Dusty arrived. Dusty was presented a retirement certificate from the Police Department for 9 years of service. Dusty was also presented a retirement gift from Animart and K-9 Officer Mason.

Discussion was held relating to the timeframe of filling the Department of Public Works Working Foreman position.

Motion by Fausett, second by Frami, to authorize the hiring of a Department of Public Works Working Foreman. All voting AYE. Motion carried.

Motion by Fausett, second by Hady, to accept the quote from L.W. Allen, Inc. for upgrade to SCADA controls in the Chestnut, Willow, Nebraska, and Industrial Lifts in the amount of \$34,812. All voting AYE. Motion carried.

Kristen Jacobson, Clerk-Treasurer, announced the retirement of Lisa Warmka, Administrative Assistant effective March 16, 2018. Jacobson distributed the current job description for the Administrative Assistant position, stating she is working on updating it and will distribute a draft when complete.

Discussion was held as to whether to replace the position of Administrative Assistant. Jacobson was requested to create a listing of job tasks and the amount of time to perform the tasks.

Motion by Marschke, second by Frami, to grant a Two Year Operator License for the year ending June 30, 2019 to Lorie A. Weber.

Voting AYE: Marschke, Anfinson, Miller, Frami, and Fausett.

Abstaining: Hady.

Motion carried.

Non-Action Discussion:

Bandsma referenced his monthly and annual reports.

Dave Magnussen, Public Works/Utility Supervisor, referenced his recent report.

Marschke announced a resident had talked to him about receiving a citation for failure to clear his sidewalk. Discussion was held relating to current process for clearing of sidewalks.

Frami requested an update on the Muenchow property.

Jacobson announced she and her staff are available Monday through Friday, 7:30 a.m. – 4 p.m., for any comments, questions, or concerns.

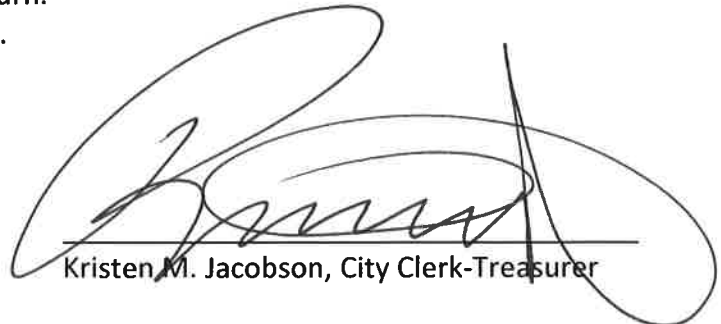
Miller announced there is a Park & Recreation Board meeting tomorrow at 6 p.m.

Anfinson announced there is a Personnel & Finance meeting Thursday at 6 p.m. and next Monday at 5 p.m.

Mayor Neitzel announced Public Hearings for the Horizon Rock River Development Project will be held on February 5th.

Motion by Marschke, second by Frami, to adjourn.

All voting AYE. Meeting adjourned at 7:26 p.m.



Kristen M. Jacobson, City Clerk-Treasurer