

Horicon Public Library Board Minutes

Horicon Public Library
Board Meeting
January 9, 2017

The regular meeting of the Horicon Public Library Board was called to order by President Jan Pahl at 6:30 p.m. in the Library Meeting room. Present: Jan Pahl, Ted Pyrek, Theresa Schulze, Kathy Galvin, Bruce Wiese, Forrest Frami, and Director Alex Harvancik. Excused: Bette Marolla and Theresa Schulze

Public Statement: None

Secretary's Report

The minutes of the December 2016 board meeting were approved as presented.

Treasurer's Report

A motion by Ted Pyrek, 2nd by Bruce Wiese to approve the December Petty Cash Balances as presented. Motion carried.

A motion by Jan Pahl, 2nd by Ted Pyrek to approve the December Transaction and Account Balances as presented. Motion carried.

A motion by Ted Pyrek, 2nd by Forrest Frami to approve the transfer of \$1, 584.87 from Rural Circulation 2010 and Hicks 2016 to make up for the deficit in Petty Cash. Motion carried.

A motion by Ted Pyrek, 2nd by Jan Pahl to approve the payment of the January 13 for 2016 bills in the amount of \$1,044.63 and the January 2017 bills in the amount of \$ 279.49. Motion carried.

A motion by Jan Paul, 2nd by Bruce Wiese to move the remaining funds from the Antony memorial in the amount of \$120.00 to the city account. Motion carried.

Director's Report

- December Circulation and Internet Statistics
- Internet usage
- Program Activity
- Monarch/MWFLS/trio Update
- IT Report

Unfinished Business

A motion by Ted Pyrek, 2nd by Forrest Frami to adjourn into a closed session in accordance with Wis. St. 19.85(1)(c) for consideration of employment, promotion, compensation, and performance evaluations.) Motion carried.

A motion by Jan Pahl, 2nd by Bruce Wiese to move back into an open session. Motion carried.

Horicon Public Library Board Minutes

New Business

A motion by Kathy Galvin, 2nd by Bruce Wiese to approve the reviewed and updated policies dated 1/17 that include Staff Continuing Education and Training, Social Media, Reference Policy, Patron Responsibilities and Conduct, Emergency Closing, and Course Request 2. Motion carried.

A motion by Jan Pahl, 2nd by Bruce Wiese to approve the reduced rate of \$.10/BW copy for federal and state 2016 tax forms from January 9 until April 18, 2017. Motion carried.

A motion by Jan Pahl, 2nd by Bruce Wiese to adjourn the meeting at 9:10 p.m. Motion carried.

The next meeting will be held on February 13, 2017 at 6:30 p.m. in the Library Meeting Room.

Respectfully submitted,

Kathy Galvin