

Horicon Public Library Board Minutes

Horicon Public Library
Board Meeting
January 8, 2018

The regular meeting of the Horicon Public Library Board was called to order by President Jan Pahl at 6:30 p.m. in the Library Meeting room. Present: Jan Pahl, Forrest Frami, Kathy Galvin, Ted Pyrek, Bruce Wiese, and Director Alex Harvancik. Excused: Bette Marolla
Absent: Tara Boehmer

A motion by Forrest Frami, 2nd by Jan Pahl to move item #8 from the Board Meeting Agenda to the end. Motion carried.

Secretary's Report

The minutes of the December 12, 2017 board meeting were approved as presented.

Treasurer's Report

A motion by Jan Pahl, 2nd by Ted Pyrek to approve the December Petty Cash Balances as presented. Motion carried.

A motion by Jan Pahl, 2nd by Bruce Wiese to approve the December Transaction and Account Balances. Motion carried.

A motion by Bruce Wiese, 2nd by Jan Pahl to transfer funds from Rural Circulation '17, Undesignated Funds, and Hicks '16 to Petty Cash. This transfer will eliminate the deficit of \$1, 589.83 in Petty Cash.

A motion by Bruce Wiese, 2nd by Jan Pahl to approve the payment of the January 13 month of 2017 bills in the amount of \$ 4, 163.56 . Motion carried.

A motion by Bruce Wiese, 2nd by Jan Pahl to approve the payment of the January 2018 bills in the amount of \$119.99. Motion carried.

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Director's Report

- Statistical Summary
- Internet Usage
- Program Activity
- Monarch Update
- IT Report
- Continuing Education
- Building Report

Unfinished Business

A motion by Bruce Wiese, 2nd by Kathy Galvin to adjourn into closed session in accordance with 19.85 (1) (c) for consideration of employment, compensation, and performance evaluations. Motion carried.

A motion by Forest Frami, 2nd by Jan Pahl to exit the closed session and return to open. Motion carried.

New Business

A motion by Forrest Frami, 2nd by Bruce Wiese to approve the Privacy of Library Records and Library Use Policy, Appendix A. Motion carried.

A motion by Jan Pahl, 2nd by Forrest Frami to approve lowering the printing fees of the 2017 tax forms to .10/BW from January 8 through April 17, 2018 the tax filing deadline.

A motion by Jan Pahl, 2nd by Forrest Frami to adjourn the meeting at 8:40 p.m. Motion carried.

The next meeting will be held on Monday, February 12, 2018, at 6:30 p.m. in the Library Meeting Room.