

The Committee of Whole of the City of Horicon met in regular session on December 13, 2016. The meeting was called to order by Mayor Neitzel at 6:00 p.m.

Alders Present: Hady, Marschke, Anfinson, Miller, Frami, and Fausett.
Alders Absent: None.

Mayor Neitzel led the Pledge of Allegiance.

Public Appearances: None.

Motion by Anfinson, second by Marschke, to approve the contract from Kunkel Engineering Group in an amount not to exceed \$48,525 for construction related services (CRS) and inspection for the Washington Street Improvement Project.
All voting AYE. Motion carried.

Motion by Hady, second by Frami, to approve the contract from Kunkel Engineering Group in an amount not to exceed \$70,900 for design services for the South Wind Trail Reconstruction Project.
All voting AYE. Motion carried.

Mayor Neitzel presented quotes for the purchase of a laptop per the 2016 Budget.

Motion by Fausett, second by Anfinson, to authorize purchase of a Dell Inspiron i5559-1350SLV with the necessary accessories from Staples in the amount of \$589.96 per the 2016 Budget.
All voting AYE. Motion carried.

Motion by Marschke, second by Miller, to approve the West Bend Fire Department Advance Life Support Intercept Agreement.
All voting AYE. Motion carried.

Motion by Hady, second by Anfinson, to authorize the following budget transfers:

1. Increase A/C #100-522121-819, Police Outlay – Other Capital Equip. Outlay, and decrease A/C #100-511990-399, Contingency Fund, by \$177 to fund the purchase of 3 TASERS for the Police Department.
2. Increase A/C #100-511510-399, General Accounting – Other Supply/Expense, and decrease A/C #100-511990-399, Contingency Fund, by \$2,000 to fund the OPEB Actuarial Valuation Study.
3. Increase A/C #100-522311-292, EMS Outlay – Communication System Outlay and decrease A/C #100-511990-399, Contingency Fund, by \$27 to fund the purchase of 3 pagers with warranties for the EMS Department.

4. Increase A/C #100-555210-241, Parks & Playgrounds – Repair/Maintenance Contractor, and decrease A/C #100-484000, Insurance Recoveries, by \$2485.53 to fund replacement of damaged Rotary Park sign.
5. Increase A/C #100-522120-241, Police Patrol – Repair/Maintenance Contractor, and decrease A/C #100-484000, Insurance Recoveries, by \$2087.80 to fund repairs to the 2011 Dodge Charger relating to an accident.

All voting AYE. Motion carried.

Discussion was held relating to purchase of an aerial lift device. Items discussed included aerial lift options available, rental of a lift, purchase of aerial lift device to mount on a City vehicle, life of the lift, whether or not the lift can be mounted on to additional vehicles, and cost.

Motion by Fausett, second by Frami, to purchase a non-insulated aerial device (Versalift TEL-29N Aerial) from Utility Sales & Service Inc. in the amount of \$28,355 to be mounted on a City owned vehicle.

Voting AYE: Fausett, Marschke, Anfinson, Miller, and Frami.

Voting NAY: Hady.

Motion carried.

Motion by Anfinson, second by Fausett, to approve purchase of 3 Kenwood Portable Radios with speaker microphones from General Communications in the amount of \$1,101 per the 2016 Budget.

All voting AYE. Motion carried.

Motion by Fausett, second by Hady, to approve the delinquent personal property tax write-off as presented by Kristen Jacobson, Clerk-Treasurer, in the amount of \$477.96.

All voting AYE. Motion carried.

Brad Stuczynski of MSA Professional Services gave a presentation on the proposed Bowling Green Park Improvements. Included in the presentation were the Project estimates and their relation to the approved Stewardship Grant to assist in funding the Project.

Discussion was held relating to the grant funding, scope of the project, and features of the project. The Bowling Green Park Improvements concept was reduced in order to maintain the Project funding of approximately 50% Stewardship Grant.

Motion by Marschke, second by Frami, to approve the Bowling Green Park Improvements as discussed and adjusted to create a *construction total estimate* of \$252,440.

All voting AYE. Motion carried.

Discussion was held relating to e-mail issues amongst numerous City Departments. Kurt Kruef of Klass Act Solutions participated in the discussion and answered questions.

Motion by Frami, second by Hady, to authorize the purchase of 7 – Office 365 Business E3 Government Plans in an annual amount totaling \$1,474.90, purchase of 14 – Office 365 Business E1 Government Plans in an annual amount totaling \$1,041.60 and to approve the setup of e-mail accounts and Office programs in the amount of \$858.

All voting AYE. Motion carried.

Discussion was held relating to the acceptance of the Community Development Block Grant for Public Facilities – Economic Development (CDBG-PFED) in an amount up to \$500,000. Items discussed included funding percentage, status of additional grants, ability to decline the grant after acceptance, time frame of necessary supporting documents, and the City's ability to receive a grant in the future if this grant is declined.

Motion by Fausett, second by Anfinson, to accept the Community Development Block Grant for Public Facilities – Economic Development (CDBG-PFED) in an amount up to \$500,000.

All voting AYE. Motion carried.

Motion by Marschke, second by Anfinson, to grant a One Year Operator License for the year ending June 30, 2017 to Julie L. Hamilton and a Two Year Operator License for the year ending June 30, 2018 to Victoria F. Armentrout.

Voting AYE: Marschke, Anfinson, Miller, Frami, and Fausett.

Abstaining: Hady.

Motion carried.

Non-Action Discussion:

Jim Bandsma, Fire Chief, requested residents keep the areas around the fire hydrants clear of snow to allow access in the event of a fire.

Russell Saunders, Police Lieutenant, distributed a letter from the Dodge County Sheriff's Department thanking the City for allowing the use of Officer Johnson and his K-9 partner Dusty to aid in the execution of a search warrant.

Jim Schaefer, Director of Economic Development, announced the developer for Rock River Place had been awarded a \$600,000 grant as the first step towards construction. Schaefer also announced a Public Hearing for the Downtown Plan will be held on December 27th. Schaefer provided an update on the Kansas Street property contamination.

Alexandra Harvancik, Librarian, announced the Library will be transitioning to new software and will be closed tomorrow 11 a.m. – 3 p.m. for training. She also announced she will be off of work December 21 – 29 on vacation.

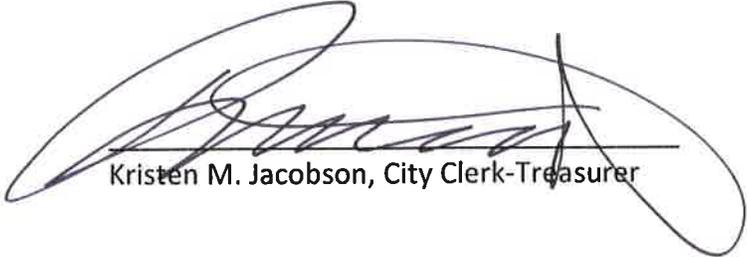
Kristen Jacobson, Clerk-Treasurer, announced the 2017 Senior Dining Agreement will be on the December Council agenda as well as the approval of an agent change for Kwik Trip.

Miller reminded everyone there will not be a Park & Recreation Board meeting tomorrow night.

Motion by Anfinson, second by Frami, to adjourn into Closed Session for the purpose of formulating a Development Agreement per WI Stats. 19.85(1)(e).

All voting AYE.

The Committee Whole adjourned into Closed Session at 8:33 p.m.



Kristen M. Jacobson, City Clerk-Treasurer