

# Horicon Public Library Board Minutes

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Horicon Public Library  
Board Meeting  
October 10, 2016

The regular meeting of the Horicon Public Library Board was called to order by President Jan Pahl at 6:30 p.m. in the Library Meeting room. Present: Jan Pahl, Ted Pyrek, Theresa Schulze, Kathy Galvin, Bruce Wiese, Forrest Frami, and Director Alex Harvancik. Excused: Bette Marolla

Public Statement: None

## ***Secretary's Report***

The minutes of the September 2016 board meeting were approved as presented.

## ***Treasurer's Report***

**A motion** by Ted Pyrek, 2nd by Jan Pahl to approve the September Transaction and Account Balances as corrected. Motion carried.

**A motion** by Jan Pahl, 2<sup>nd</sup> by Theresa Schulze to approve the September Petty Cash Balances as presented. Motion carried.

**A motion** by Theresa Schulze, 2<sup>nd</sup> by Ted Pyrek to approve the payment of the October 2016 bills in the amount of \$4,018.56. Motion carried.

## ***Director's Report***

- September Circulation and Internet Statistics
- Internet usage
- Program Activity
- DCLPC/MWFLS/trio/Monarch Update
- IT Report

## ***Unfinished Business***

**A motion** by Forrest Frami, 2<sup>nd</sup> by Jan Pahl to affirm the director's position remains a full-time exempt salaried position at the rate of \$47,476 per year beginning on December 1, 2016. Motion carried.

**A motion** by Jan Pahl, 2<sup>nd</sup> by Theresa Schulze to approve the hiring of Kate Kirschner as the new children's librarian beginning 9/28/2016 at the rate of \$14.00 per hour not to exceed 20 hours/week and a \$ .50 raise increase upon completion of a 6-month probationary period. Motion carried.

**A motion** by Ted Pyrek, 2<sup>nd</sup> by Jan Pahl to approve the Children's & Adult Programming Librarian job description for Library Personnel. Motion carried.

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## ***New Business***

**A motion** by Ted Pyrek, 2<sup>nd</sup> by Bruce Wiese to approve the updated 2017 work agreement for Library Personnel as presented. Motion carried.

**A motion** by Jan Pahl, 2<sup>nd</sup> by Theresa Schulze to approve the Food for Fines Program for the period from Friday, November 25 – Friday, December 30, 2016. Motion carried.

**A motion** by Jan Pahl, 2<sup>nd</sup> by Bruce Wiese to adjourn the meeting at 8:15 p.m. Motion carried.

**The next meeting will be held on November 14, 2016 at 6:30 p.m. in the Library Meeting Room.**