

The Common Council of the City of Horicon met in regular session with Mayor Neitzel presiding. The meeting was called to order at 7:00 p.m.

Alders present: Hady, Marschke, Anfinson, Miller, Plautz, and Fausett.
Alders absent: None.

Mayor Neitzel led the Pledge of Allegiance.

Motion by Fausett, second by Marschke, to approve the Council minutes of January 26 and February 1, 2016 and the Committee of Whole minutes of February 9, 2016.
All voting AYE. Motion carried.

Public Appearances:

Individual appeared regarding an agenda item and chose to speak when his particular item was being contemplated by the Council.

The following Ordinance was introduced by Alderperson Marschke: ORDINANCE 2016-06 REPEALING AND RECREATING TITLE 5 CHAPTER 6 EMERGENCY MANAGEMENT; SECTION 5-6-2 EMERGENCY MANAGEMENT DIRECTOR; ALL PART OF THE MUNICIPAL CODE OF THE CITY HORICON.

(Copy of ORDINANCE 2016-06 on page 14A&B)

Motion by Marschke, second by Hady, to approve Ordinance 2016-06.
All voting AYE. Motion carried.

The council reviewed the TID #5 Phase 1 Utility Improvements presented by Don Neitzel of Kunkel Engineering.

Motion by Fausett, second by Marschke, to approve the TID #5 Phase 1 Utility Improvements dated 3-18-16 as presented by Kunkel Engineering.
All voting AYE. Motion carried.

Motion by Miller, second by Fausett, to authorize the bidding of the TID #5 Phase 1 Utility Improvements.
All voting AYE. Motion carried.

The council reviewed the proposed Bowling Green Park improvements. Discussion was held including the potential improvement items, necessity, cost, time frame, and use of the funds for other city items.

ORDINANCE NO. 2016-06

**AN ORDINANCE REPEALING AND RECREATING TITLE 5 CHAPTER 6 EMERGENCY MANAGEMENT;
SECTION 5-6-2 EMERGENCY MANAGEMENT DIRECTOR; ALL PART OF THE MUNICIPAL CODE OF
THE CITY OF HORICON**

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

Section 5-6-2 Emergency Management Director of the Municipal Code of the City of Horicon is hereby repealed and recreated to read as follows:

Sec. 5-6-2 Emergency Management Director and Assistant Emergency Management Director

(1) Emergency Management Director

- (a) Appointment. The Emergency Management Director shall be a qualified person appointed by the Mayor, subject to confirmation by the Common Council.
- (b) Duties and Powers. The Directory shall be the executive head of the City Emergency Management organization and shall have direct responsibility for the organization, administration and operation of the organization, subject to the direction and control of the Mayor and the Common Council. In addition to such powers and responsibilities as may be imposed on him/her from time to time by the Common Council, he/she shall have the authority and it shall be his/her duty to:
 - (1) Coordinate all activities for Emergency Management within the City.
 - (2) Maintain liaison and cooperation with Emergency Management agencies and organizations of other political subdivisions and of the State and Federal Government.
 - (3) Participate in County and State Emergency Management activities upon request.
 - (4) Prepare a comprehensive general plan for the Emergency Management of the City and present such plan to the Common Council for approval.
 - (5) Subject to the approval of the Common Council, enter into a mutual agreement with other political subdivisions and file copies of any such agreements with the State Director of Emergency Management.
 - (6) Upon the declaration of an emergency, issue all necessary proclamations as to the existence of such state of emergency and such disaster warnings or alerts as shall be required in the Emergency Management plan.

(2) Assistant Emergency Management Director

- (a) Appointment. The Assistance Emergency Management Director shall be recommended by the Emergency Management Director subject to appointment by the Mayor and confirmation by the Common Council.
- (b) Duties and Powers. The duties of the Assistant Emergency Management Director shall be to assume all duties of Emergency Management Director in the event of that individual's absence or inability to serve. The Assistant Emergency

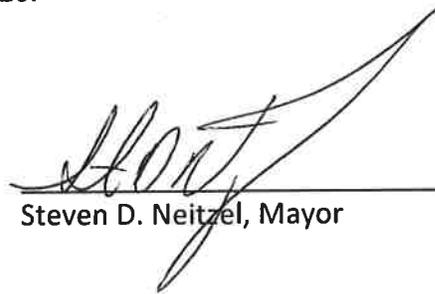
Management Director shall perform all duties as designated from time-to-time by the Emergency Management Director.

- (3) Salaries. The Emergency Management Director and the Assistant Emergency Management Director shall receive such salaries as established from time to time by the Common Council.

This ordinance shall become effective upon passage and publication as provided by law.

Introduced by Alderperson Marschke, this 22nd day of March, 2016.

Adopted and approved this 22nd day of March, 2016.



Steven D. Neitzel, Mayor

ATTEST:



Chris Spilker, Deputy Clerk-Treasurer

The following Resolution was introduced by Alderperson Fausett: RESOLUTION 2016-03 AUTHORIZING THE SUBMISSION OF AN APPLICATION RELATING TO THE CITY OF HORICON'S PARTICIPATION IN THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES KNOWLES-NELSON STEWARDSHIP PROGRAM.

(Copy of Resolution 2016-03 on page 15A)

Motion by Hady, second by Anfinson, to approve the contract with MSA Professional Services for Bowling Green WDNR Stewardship Grant Application in the amount of \$1,500.
All voting AYE. Motion carried.

Motion by Fausett, second by Plautz, to approve the Public/Private Tree Planting Initiative Guidelines and application.
All voting AYE. Motion carried.

Motion by Hady, second by Plautz, to accept the Wisconsin Bureau of Transportation Safety Grant in the amount of \$4,000 and to utilize the Grant proceeds to purchase a mobile video unit (ICOP System) for the Police Department.
All voting AYE. Motion carried.

Motion by Hady, second by Anfinson, to approve the budget transfer of \$2,388 from A/C #100-522131-813, Police Data Processing Outlay-Equipment, to A/C #100-522121-819, Police Outlay-Other Equipment, to purchase 3 point Blank Level IIIA Vests in the amount of \$2,388 and to authorize purchase of said vests.
All voting AYE. Motion carried.

Motion by Hady, second by Fausett, to authorize purchase of 5 sets of turn-out gear for the EMS Department in an amount not to exceed \$2500 from Lark Uniform.
All voting AYE. Motion carried.

Motion by Hady, second by Miller, to authorize purchase of 3 Unication G1 Pagers with a 2 year warranty (purchase price includes trade-in of \$300) for the EMS Department from Bay Electronics, Inc. in the amount of \$1,332.
All voting AYE. Motion carried.

Motion by Hady, second by Miller, to authorize purchase of a Kenwood Portable Radio for the EMS Department from General Communications in the amount of \$549.
All voting AYE. Motion carried.

Motion by Dwight Plautz, second by Fausett, to approve the bid from Stark Pavement Corp to perform milling and overlay of Chippewa Circle, Rue De Senoches, Barstow Street, Mallard Court, and Joanna Street in the amount of \$75,365.25.
All voting AYE. Motion carried.

RESOLUTION NO. 2016-03

RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION
RELATING TO THE CITY OF HORICON'S PARTICIPATION IN THE
WISCONSIN DEPARTMENT OF NATURAL RESOURCES KNOWLES –NELSON
STEWARDSHIP PROGRAM

WHEREAS, the City of Horicon is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE BE IT RESOLVED, that the City of Horicon will budget a sum sufficient to complete the project or acquisition if funded, and

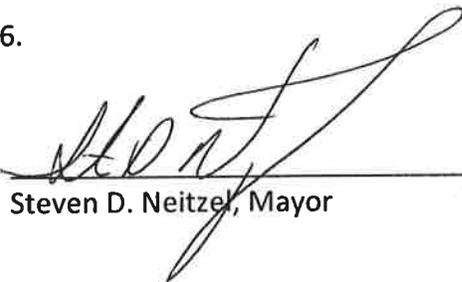
BE IT FURTHER RESOLVED, the Common Council of the City of Horicon hereby authorizes the Mayor and/or City Clerk-Treasurer to act on behalf of the City of Horicon to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the City of Horicon will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Introduced by Alderperson Carl Fausett this 22nd day of March, 2016.

Adopted and approved this 22nd day of March, 2016.



Steven D. Neitzel, Mayor

ATTEST:



Chris Spilker, Deputy Clerk-Treasurer

Motion by Dwight Plautz, second by Miller, to approve the bid from General Asphalt to mill and overlay North Hubbard and Jersey Street in the amount of \$15,356.

All voting AYE. Motion carried.

Motion by Marschke, second by Anfinson, to approve Amanda J. Von Rueden as the agent for Kwik Trip, Inc #782 – 716 East Lake Street.

All voting AYE. Motion carried.

Motion by Miller, second by Fausett, to authorize use of Kiwanis Park by the Horicon Phoenix Program on Wednesdays June 1 – October 5, 2016 for the 2016 Summer Concert Series and Farmers Market.

All voting AYE. Motion carried.

Motion by Miller, second by Marschke, to grant Horicon Phoenix Program's request for use of amplified music in Kiwanis Park on Wednesdays June 1- August 31, 2016 for the 2016 Summer Concerts.

All voting AYE. Motion carried.

Motion by Miller, second by Fausett, to grant Horicon Phoenix Program's request for use of amplified music in Discher Park June 17 – June 18, 2016 for the Jersey Street Music Festival.

All voting AYE. Motion carried.

Motion by Miller, second by Anfinson, to authorize use of Discher Park until 1 a.m., beyond park closing time of 10 p.m., for the Horicon Phoenix Program June 18 – June 19, 2016 for the Jersey Street Music Festival.

All voting AYE. Motion carried.

Motion by Miller, second by Marschke, to approve Horicon Phoenix Program's request to hold a petting zoo in Discher Park June 18, 2016.

All voting AYE. Motion carried.

Motion by Miller, second by Hady, to authorize use of River Bend Park by the Horicon Phoenix Program on April 23 and May 21, 2016 for disc golf tournaments.

All voting AYE. Motion carried.

Motion by Miller, second by Marschke, to authorize use of River Bend Park by the Dodge County Business Owners Group on June 5, 2016 for a car show.

All Voting AYE. Motion carried.

There were no operator license applications.

The following is a statement of financial condition for the City of Horicon as of February 29, 2016:

Cash Balance, February 1, 2016	\$ 565,909.34
Receipts	<u>\$ 2,686,230.25</u>
	\$ 3,252,139.59
Expenditures	<u>\$ 3,052,513.76</u>
	\$ 199,625.83
Payroll	<u>\$ 78,454.69</u>
Cash Balance, February 29, 2016	<u>\$ 121,171.14</u>

Motion by Hady, second by Anfinson, to approve the financial statement for February 29, 2016 as printed.

All voting AYE. Motion carried.

An Invoice Register containing invoices paid February 19, 2016 thru March 17, 2016 was reviewed by the Council.

Motion by Hady, second by Miller, to approve payment of bills for February 2016 (checks issued 2/19/16 – 3/17/16) in the amount of \$3,888,438.74.

All voting AYE. Motion carried.

Non-Action Discussion:

Dave Magnussen, Public Works/Utility Supervisor, announced the DPW is accepting applications for mowing parks in the Spring and Fall, applications are also being accepted for summer help.

Russ Saunders, Police Lieutenant, announced the Police Department will be holding Drug Drop on Saturday, April 30th from 11- 2p.m. outside the Safety Building.

Fausett had several questions for Magnussen regarding cleaning up River Bend Park for upcoming activities.

Mayor Neitzel stated the Council wants enforcement of signage at River Bend Park or dogs will no longer be permitted in the park.

Mayor Neitzel thanked the citizens that picked up garbage on Washington Street.

Miller announced the Park Board is encouraging citizens to participate in Park Clean Up on April 9th from 8-12p.m.

Motion by Miller, second by Marschke, to adjourn.

All voting AYE. Meeting adjourned at 8:33 p.m.



Chris Spilker, Deputy Clerk-Treasurer