

The Common Council of the City of Horicon met in regular session with Mayor Neitzel presiding. The meeting was called to order at 7:00 p.m.

Alders Present: Hady, Marschke, Anfinson, Miller, and Fausett.

Alders Absent: Frami.

Mayor Neitzel led the Pledge of Allegiance.

Public Appearances:

A resident of a neighboring community presented the Council with an idea for a Community Event to honor and raise funds for area Police Departments. Discussion was held relating location of the event and the potential of coordinating efforts with a local service organization.

A resident inquired about sign regulations. Mayor Neitzel recognized the individual as someone the Plan Commission wished to reach out to regarding his home occupation. Mayor Neitzel told the individual he can expect a letter from the City soon.

A resident inquired on the process to enlarge the driveway apron at her property.

Mayor Neitzel conducted a Public Hearing on a Zoning Change Request from Sword Financial Corp to rezone property at 124 Barstow Street, 236-1116-0631-066, from R-1, Single Family Residential, to C-2, Highway Commercial.

Jay Vanden Boogart of Horicon Bank provided a history of the parcel. Vanden Boogart also announced a developer is looking to develop the adjacent site and the 124 Barstow location may need to be incorporated into the development plans. He added that this is the reason for the rezoning request.

Carol Schulz, a nearby resident, inquired if an apartment complex would be located on the site. Vanden Boogart replied that was not certain at this time.

Mayor Neitzel presented the audience with a conceptualized drawing of the potential development prepared by Jim Schaefer, City of Horicon Director of Economic Development. Mayor Neitzel further explained what he knew of the potential project.

All individuals and/or their representatives were given an opportunity to be heard. There were no additional appearances.

Motion by Fausett, second by Miller, to close the Public Hearing on a Zoning Change Request from Sword Financial Corp to rezone property at 124 Barstow Street, 236-1116-0631-066, from R-1, Single Family Residential, to C-2, Highway Commercial.
All voting AYE. Motion carried.

Mayor Neitzel conducted a Public Hearing on Special Assessments for Public Improvements to the West Lake Street Alley.

A representative for Evangeline Gunka had several questions relating to the project, payment of the assessment, and arrangements for garbage pickup.

Ignacio Castillo disagreed with the measurement of his property but does not have a certified survey to substantiate his measurements.

Discussion was held relating to the durability of the alley repairs. It was noted the alley repairs would not support garbage trucks. From previous meetings it appeared the residents preferred to have a smaller assessment for repairs and take their garbage to the street versus installing a heavy duty roadway which would accommodate truck traffic.

All individuals and/or their representatives were given an opportunity to be heard. There were no additional appearances.

Motion by Anfinson, second by Fausett, to close the Public Hearing on Special Assessments for Public Improvements to the West Lake Street Alley.
All voting AYE. Motion carried.

The following Ordinance was introduced by Alderperson Fausett: ORDINANCE 2016-11, AN ORDINANCE TO REZONE TAX PARCEL 236-1116-0631-066 FROM R-1, SINGLE FAMILY RESIDENTIAL DISTRICT, TO C-2, HIGHWAY COMMERCIAL DISTRICT.
(Copy of Ordinance on page 58A)

Motion by Fausett, second by Hady, to adopt Ordinance 2016-11.
All voting AYE. Motion carried.

The following Resolution was introduced by Alderperson Fausett: RESOLUTION 2016-08, FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY IN CITY OF HORICON, DODGE COUNTY, WISCONSIN.
(Copy of Resolution on pages 58B – 58D)

Motion by Fausett, second by Anfinson, to adopt Resolution 2016-08.
All voting AYE. Motion carried.

The following Ordinance was introduced by Alderperson Anfinson: ORDINANCE 2016-10, AN ORDINANCE REPEALING AND RECREATING SECTION 1-2-8 WARRANT SERVICE FEE OF THE MUNICIPAL CODE OF THE CITY OF HORICON.
(Copy of Ordinance of page 58E)

Motion by Anfinson, second by Miller, to adopt Ordinance 2016-10.
All voting AYE. Motion carried.

Motion by Fausett, second by Miller, to approve the Council minutes of June 28 and July 12, 2016 and the Committee of Whole minutes of July 12, 2016.
All voting AYE. Motion carried.

Fausett, member of the Plan Commission, gave a brief informational report on items being considered by the commission which included: a Conditional Use Permit and a Wellhead Exception Permit.

Miller, Chairperson of the Park & Recreation Board, gave a brief informational report on items being considered by the board which included: monthly reports, relocation of Park equipment at River Bend Park, rental rates, rentable buildings, and entities exempt from paying rental fees.

Mayor Neitzel announced there was no Historic Preservation Commission meeting.

Kristen Jacobson, Clerk-Treasurer, presented a Citizen Participation Plan that had been drafted as part of the application process for a Community Development Block Grant Program Public Facilities for Economic Development (CDBG-PFED) grant application.

The Citizen Participation Plan was discussed as well as the CDBG-PFED grant application. Jacobson announced Schaefer would be giving a presentation on the grant to both the Citizen Participation Committee and the Council at a Public Hearing on September 27th.

The following Resolution was introduced by Alderperson Fausett: RESOLUTION 2016-09, RESOLUTION TO ADOPT A CITIZEN PARTICIPATION PLAN.

(Copy of Resolution on page 59A)

Motion by Fausett, second by Anfinson, to adopt Resolution 2016-09.
All voting AYE. Motion carried.

Motion by Fausett, second by Miller, to approve the Washington Street Project plans dated July 11, 2016 with the addition of a 4 foot sidewalk on both sides of Washington Street from Main Street east to Valley Street.
All voting AYE. Motion carried.

Motion by Marschke, second by Miller, to approve Michael P. Mueller as the agent for Kwik Trip, Inc. #332 – 305 Barstow Street.

Voting AYE: Marschke, Anfinson, Miller, and Fausett.

Abstaining: Hady.

Motion carried.

Motion by Anfinson, second by Fausett, to support the on-call pay plan concept for the EMS Department.

Jim Bandsma, Fire Chief and EMS employee, stated he did not believe this would address the issue. Bandsma stated staffing shortage is a nationwide issue and he predicts within the next 2 years the City will need to hire a full-time individual to staff the EMS.

Vote on above motion.

All voting AYE. Motion carried.

Motion by Anfinson, second by Fausett, to authorize the hiring of Brandon Schuster as a Part-Time Fall Parks Employee at a rate of \$10/hour.

Discussion was held relating to requirements of the position and whether or not the applicant was aware this was strictly a part-time position.

Vote on above motion.

Voting AYE: Anfinson, Miller, Hady, and Marschke.

Voting NAY: Fausett.

Motion carried.

Mayor Neitzel made the following appointments:

- Library Board – Forrest Frami, Council Representative, term ending May 1, 2017.
- Citizen Participation Committee – Personnel & Finance Chairperson
- Citizen Participation Committee – Public Works & Development Chairperson
- Citizen Participation Committee – Public Safety Chairperson
- Citizen Participation Committee – Jeffrey Raue
- Citizen Participation Committee – Chester Ward
- Citizen Participation Committee – Donna Braun
- Citizen Participation Committee – Tina Streblov
- Citizen Participation Committee – City of Horicon Mayor

Motion by Anfinson, second by Miller, to approve the Mayor's appointments.

All voting AYE. Motion carried.

There were no Operator License Applications.

The following is a statement of financial condition for the City of Horicon as of July 31, 2016:

Cash Balance, July 1, 2016	\$ 171,982.01
Receipts	<u>\$ 1,082,195.47</u>
	\$ 1,254,177.48
Expenditures	<u>\$ 1,029,310.37</u>
	\$ 224,867.11
Payroll	<u>\$ 91,790.28</u>
Cash Balance, July 31, 2016	<u>\$ 133,076.83</u>

Motion by Anfinson, second by Marschke, to approve the financial statement for July 31, 2016 as printed.

All voting AYE. Motion carried.

An Invoice Register containing invoices paid July 22, 2016 thru August 16, 2016 was reviewed by the Council.

Motion by Anfinson, second by Miller, to approve payment of bills for July 2016 (checks issued 7/22/16 – 8/16/16) in the amount of \$474457.55.

All voting AYE. Motion carried.

Non-Action Discussion:

Dave Magnussen, Public Works/Utility Supervisor, announced he has received positive feedback on the installation of a shoulder at River Bend Park.

Alexandra Harvancik, Librarian, announced the County Board approved the library merger. Harvancik added that as a result of the merger the Library will receive new software in December. Harvancik announced Sarah Cournoyer took a new position and will be leaving the Library at the end of September.

Mayor Neitzel stated he wished Sarah Cournoyer well at her new job; he added that she would be missed in the City of Horicon.

Aldersperson Miller inquired when the Council was going to perform a review of the Director of Economic Development as he has now been here longer than one year.

Mayor Neitzel stated a meeting can be scheduled to perform a review and that Schaefer has an open door policy and the Alderspersons are free to meet with him at any time.

Mayor Neitzel announced the City closed on the Wrucke property today.

Motion by Fausett, second by Marschke, to adjourn.

All voting AYE. Meeting adjourned at 8:55 p.m.

Kristen M. Jacobson, City Clerk-Treasurer