

**CITY OF HORICON
NOTICE OF COUNCIL MEETING
NOVEMBER 20, 2018 6:00 P.M.
CITY HALL, ACTIVITY ROOM, 404 EAST LAKE STREET**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Public Appearances.
5. Public Hearing on the 2019 Budget.
6. Act on Ordinance 2018-14, An Ordinance Adopting the 2019 Budget and the 2018 Tax Levy for the City of Horicon.
7. Presentation of Healthy Community Designation Award Signage.
8. Act on Council Minutes for October 23, 2018 and Committee of Whole Minutes for October 22, 2018.
9. Personnel & Finance Committee Report. (Hady)
10. Public Works & Development Committee Report. (Miller)
11. Public Safety Committee Report. (Marschke)
12. Plan Commission Report. (Hady)
13. Park and Recreation Board Report. (Frami)
14. Historic Preservation Commission Report. (Anfinson)
15. Act on Participation in City of Horicon Christmas Tree Lighting Event. (Frami)
16. Act on Potential Change Order for R&R Wash Materials, Inc. for the Bowling Green Park Improvement Project. (Miller)
17. Act on Request to Waive Rental Fees for Use of Baseball Fields – Rock River Mallards. (Frami)
18. Act on Purchase and Installation of a Gaga Ball Pit. (Frami)
19. Act on Contract Amendment for WWTP Improvements. (Hady)

20. Act on December 2018 Council Meeting Date.

21. Mayoral Appointment – Election Board.

22. Act on Mayoral Appointments.

23. Operator Licenses (Marschke):

a) One Year Ending June 30, 2019

Tanya S. Schulz

b) Two Year Ending June 30, 2020

None

24. Financial Statement for October 2018. (Hady)

25. Bills for October 2018 \$247,685.65 (Hady)

26. Non-Action Discussion.

27. Adjourn.

Posted: 11/16/2018 3:30 p.m.

cc: Dodge County Pionier 11/16/2018
Daily Citizen
W.B.E.V.
W.M.R.H.
W.M.D.C.

ORDINANCE NO. 2018-14

AN ORDINANCE ADOPTING THE 2019 BUDGET AND THE 2018 TAX LEVY FOR THE CITY OF HORICON.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

Section 1. There is hereby appropriated out of the receipts of the City of Horicon for the year 2019, including monies received from the general property tax levy, to the various purposes specified in the budget presented herewith for the purposes therein stated, the following amounts as set forth in Exhibit A.

Section 2. That the City Budget for 2019, calling for a tax levy of \$2,367,456.00 be adopted.

Section 3. There is hereby levied a tax of \$2,2367,456.00, prior to calculating TIF increment, on all taxable property within the City of Horicon as returned by the assessor in the year 2017, for the uses and purposes set forth in the budget.

Section 4. The City Clerk is hereby authorized and directed to spread this tax on the current tax roll of the City of Horicon.

Section 5. This Ordinance shall take effect and be enforced from and after its passage and publication as provided by law.

Introduced by Alderperson _____, this 20th day of November 2018.

Adopted and approved by the Common Council and Mayor this 20th day of November 2018.

James R. Grigg, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

EXHIBIT A PAGE 1 OF 2

2019 GENERAL FUND PROPOSED BUDGET

	2018 BUDGET	2018 ESTIMATED	2019 PROPOSED	%CHANGE INCREASE (DECREASE)
REVENUES:				
TAXES (OTHER THAN PROPERTY TAXES)	127,830	175,269	131,830	
SPECIAL ASSESSMENTS	0	0	0	
INTERGOVERNMENTAL REVENUES	1,146,345	1,183,745	1,205,550	
LICENSES AND PERMITS	53,600	65,862	52,270	
FINES, FORFEIT AND PENALTIES	66,850	83,633	66,550	
PUBLIC CHARGES FOR SERVICE	244,166	305,402	242,580	
MISCELLANEOUS REVENUES	20,650	125,310	73,361	
OTHER FINANCING SOURCES	5,840	246	8,740	
TOTAL REVENUES	1,665,281	1,939,467	1,780,881	6.94
EXPENDITURES:				
GENERAL GOVERNMENT	763,142	726,263	754,925	
PUBLIC SAFETY	1,269,744	1,325,559	1,293,572	
PUBLIC WORKS	715,164	717,772	750,585	
HEALTH AND SOCIAL SERVICES	15,433	20,422	25,125	
CULTURE, RECREATION & EDUCATION	456,481	442,152	472,574	
CONSERVATION & DEVELOPMENT	40,061	10,272	40,033	
CAPITAL OUTLAY	139,204	112,817	135,158	
DEBT SERVICE	0	0	0	
OTHER FINANCING USES	323,281	323,281	343,600	
TOTAL EXPENDITURES	3,722,510	3,678,538	3,815,572	2.50
EXCESS REVENUES OVER (UNDER)				
EXPENDITURES	(2,057,229)	(1,739,071)	(2,034,691)	
LOCAL PROPERTY TAXES	2,057,229	2,057,229	2,036,455	(1.01)
NET SURPLUS (DEFICIT)	0	318,158	1,764	

Updated 11/16/18

EXHIBIT A PAGE 2 OF 2

2019 PROPOSED BUDGET ALL FUNDS OF CITY

FUND	TOTAL REVENUES	TOTAL EXPENSES	EXCESS (DEFICIT)	FUND BALANCE 1-Jan-19	FUND BALANCE 31-Dec-19	PROPERTY TAX CONTRIBUTION
GENERAL	3,817,336	3,815,572	1,764	1,724,637	2,432,919	2,036,455
IND. DEVELOPMENT	678	0	678	187,353	188,031	
COMM. DEVEL. AUTH.	6	2,030	(2,024)	6,076	4,052	
LIBRARY	68,110	52,912	15,198	230,132	245,330	
WASTE REMOVAL	207,758	206,613	1,145	7,697	8,842	
DEBT SERVICE	331,001	331,001	0	0	0	331,001
T.I.F. # 4	191,329	238,881	(47,552)	437,192	389,640	
T.I.F. #5	1,336,057	638,018	698,039	(1,304,999)	(606,960)	
T.I.F. #6	9,729	103,274	(93,545)	(50,598)	(144,143)	
CAPITAL EQUIPMENT	198,900	183,369	15,531	170,734	186,265	
CAPITAL PROJECT	796,650	180,000	616,650	325,397	942,047	
WATER UTILITY	1,237,388	1,357,450	(120,062)	47,099	(72,963)	
WASTEWATER UTILITY	1,371,710	1,448,097	(76,387)	746,696	670,309	
FIREMEN'S PENSION	3,609	2,595	1,014	5,528	6,542	
TOTALS	9,570,261	8,559,812	1,010,449	2,532,944	4,249,911	2,367,456

TAX LEVY SUMMARY

	2018	2019	INCREASE (DECREASE)	% CHANGE
GENERAL FUND	2,057,229	2,036,455	(20,774)	
DEBT SERVICE FUND	277,440	331,001	53,561	
TOTAL LEVY	2,334,669	2,367,456	32,787	1.40

Updated 11/16/18

R&R WASH MATERIALS, INC.

1110 Dartford Road, Ripon, WI 54971

920-748-6873

Fax – 920-748-7165

Email – rlam@centurytel.net

Website – www.rrwashmaterials.com

November 13, 2018

MSA Professional Services

ATTN: Brad

RE: Horicon Bowling Green Extension of Contract for Repair Work to Damaged Dock/Kayak Launch

R&R Wash Materials, Inc. intends to remove the entire dock on November 14, 2018. The entire system will be stored in Green Lake at our main maintenance facility where repairs will be made once all replacement materials are received. It is the intention to still repair or modify the dock as the City of Horicon wants for re-installation in 2019. In all reality the reinstall would take place by July 4, 2019, or before if the water table allows completion.

R&R Wash Materials is asking that the Contract Agreement for the Contract be extended to July 5, 2019 to allow for re-installation of the Kayak launch.

Your consideration would be greatly appreciated as we are working towards providing the City of Horicon a quality finished project.

Sincerely,



Jeffrey Washkovick, Vice President

"The road to success is always under construction"

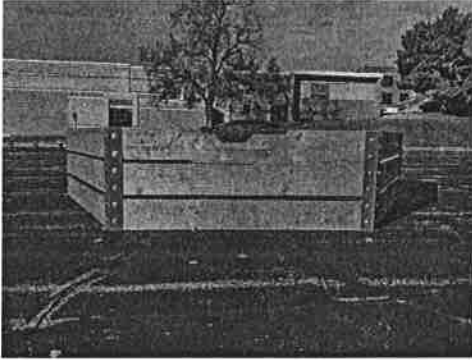
EQUAL OPPORTUNITY EMPLOYER

Horicon High School

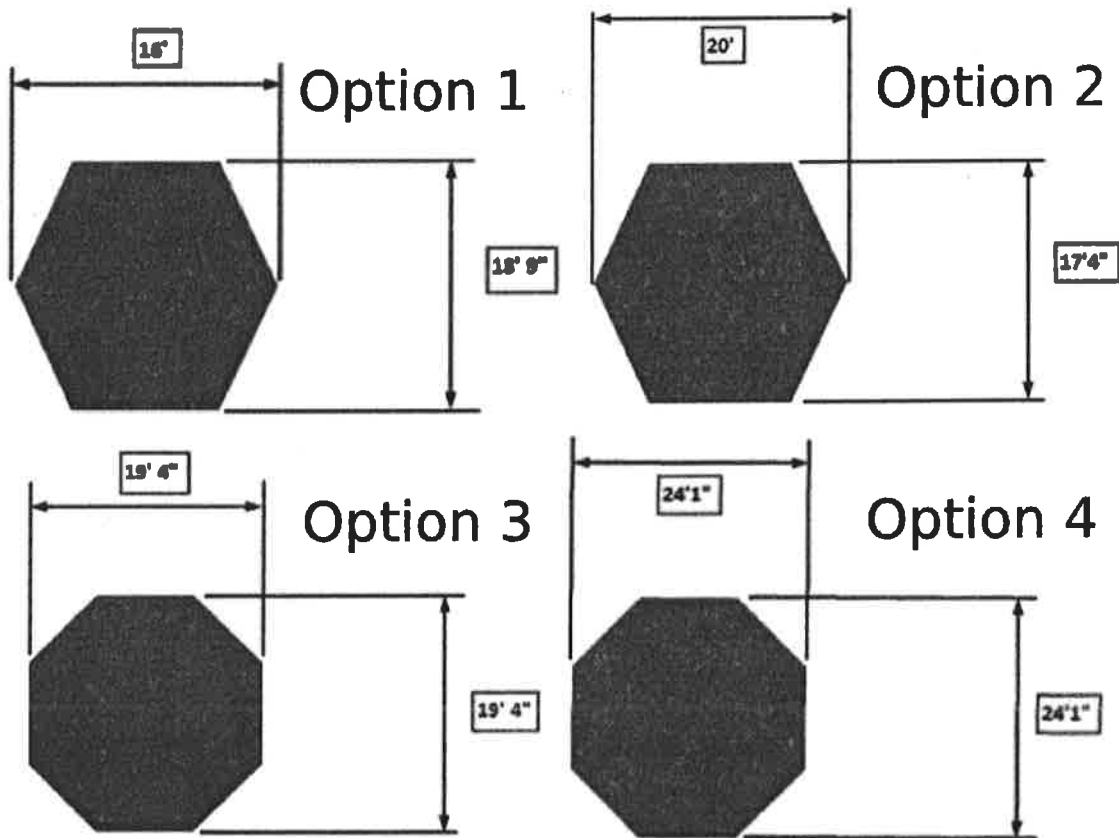


841 GRAY STREET ♦ HORICON ♦ WISCONSIN ♦ 53032

Manufacturing Technology Gaga Ball Pit Order Form



Gaga is a fast paced, high energy sport played in an octagonal pit. The more players the better! Dubbed a kinder gentler version of dodge ball, the game is played with a soft foam ball, and combines the skills of dodging, striking, running, and jumping, while trying to hit opponents with a ball, below the knees. [Link to YouTube video](#)



Horicon High School

841 GRAY STREET ♦ HORICON ♦ WISCONSIN ♦ 53032

Option 1: Hexagon 8 foot boards - \$675

Option 2: Hexagon 10 foot boards - \$750

Option 3: Octagon 8 foot boards - \$825

Option 4: Octagon 10 foot boards - \$925

(Optional) Delivery and setup fee \$50 in Dodge County

Customer contact info

Email: _____

Address: _____

Phone #: _____

Option wanted: _____

Make checks out to Horicon High School Tech Ed. Must be paid in full before we start building. If any additional questions or concerns contact Mark Boehmer <mboehmer@horicon.k12.wi.us> Monday-Friday, 7:50 AM - 3:17 PM
Please return to Horicon High School, 841 Gray Street Horicon, Wisconsin 53032



Strand Associates, Inc.®

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

November 13, 2018

City of Horicon
404 East Lake Street
Horicon, WI 53032

Attention: Mr. David Magnussen, Supervisor of Public Works and Utilities

Re: Amendment No. 1 to the May 22, 2018, Agreement for General Services
Wastewater Treatment Plant Improvements and Permit Assistance

This is Amendment No. 1 to the referenced Agreement.

Under **Scope of Services**, ADD the following:

- “7. Provide bidding-related services for oxidation ditch cleaning and phosphorus improvements consisting of one construction contract. These services will only be provided if the WDNR provides written approval of the plan for the oxidation ditch cleaning. These services will include the following.
 - a. Distribute Bidding Documents electronically through QuestCDN, available at www.strand.com and www.questcdn.com. Submit Advertisement to Bid to OWNER for publishing.
 - b. Answer prospective bidder questions throughout bidding.
 - c. Prepare addenda, if required, to clarify Bidding Documents.
 - d. Tabulate and analyze bid results and assist OWNER in the award of the Construction Contract.

8. Provide contract administration services including the following:
 - a. Attend preconstruction meeting via teleconference.
 - b. Review and reply to contractor’s requests for information.
 - c. Review contractor’s monthly schedule for up to four months.
 - d. Review contractor’s monthly pay requests for up to four months.
 - e. Review contractor’s shop drawing submittals and manufacturer’s operations and maintenance manual.

City of Horicon
Page 2
November 13, 2018

- f. Conduct substantial completion site review and develop a list of items to be completed or corrected.
 - g. Attend one final project completion review.
 - h. Review the supervisory control and data acquisition system graphics.
9. Provide start-up assistance including one site visit for observation of start-up and training by equipment manufacturers.”

Under **Service Elements Not Included**, DELETE Item No. 2.

Under **Compensation**, ADD the following:

“OWNER shall compensate ENGINEER for Items No. 7 through 9 a lump sum of \$19,000.”

Under **Schedule**, CHANGE September 30, 2018, to “July 31, 2019.”

ADD the following:

“Observation Services

In furnishing observation services, ENGINEER’s efforts will be directed toward determining for OWNER that the completed project will, in general, conform to the Contract Documents; but ENGINEER will not supervise, direct, or have control over the contractor’s work and will not be responsible for the contractor’s construction means, methods, techniques, sequences, procedures, or health and safety precautions or programs, or for the contractor’s failure to perform the construction work in accordance with the Contract Documents.

Payment Requests

ENGINEER’s review of Payment Requests from contractor(s) will not impose responsibility to determine that title to any of the work has passed to OWNER free and clear of any liens, claims, or other encumbrances. Any such service by ENGINEER will be provided through an amendment to this Agreement.”

IN WITNESS WHEREOF the parties hereto have made and executed this Amendment.

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF HORICON

NOT FOR SIGNATURE

Matthew S. Richards
Corporate Secretary

Date

James Grigg
Mayor

Date

CITY OF HORICON
STATEMENT OF REVENUES AND EXPENSES
FOR MONTH ENDED OCTOBER 31, 2018

	GENERAL FUND	WATER UTILITY	W. WATER UTILITY
CASH BALANCE, OCTOBER 1, 2018	\$ 126,247.59	\$ 132,839.20	\$ 7,508.42
RECEIPTS	\$ 949,799.64	\$ 358,164.76	\$ 565,294.50
SUBTOTAL	\$ 1,076,047.23	\$ 491,003.96	\$ 572,802.92
EXPENDITURES	\$ 665,734.71	\$ 44,975.50	\$ 507.56
SUBTOTAL	\$ 410,312.52	\$ 446,028.46	\$ 572,295.36
PAYROLL	\$ 98,019.24	N/A	N/A
CASH BALANCE, OCTOBER 31, 2018	\$ 312,293.28	\$ 446,028.46	\$ 572,295.36
BANK BALANCE, OCTOBER 31, 2018	\$ 320,251.50	\$ 439,522.69	\$ 572,295.36
DEPOSITS IN TRANSIT	\$ 251.20	\$ 6,505.77	-
SUBTOTAL	\$ 320,502.70	\$ 446,028.46	\$ 572,295.36
OUTSTANDING CHECKS	\$ 8,209.42	-	-
BOOK BALANCE, OCTOBER 31, 2018	\$ 312,293.28	\$ 446,028.46	\$ 572,295.36
FUNDS INVESTED:			
UNDESIGNATED:			
SAVINGS ACCOUNT			
L.G.I.P.	\$ 1,085,093.38		\$ 5,343.61
CD's	\$ -	-	-
	\$ 1,085,093.38	-	\$ 5,343.61
DESIGNATED:			
DEBT SERVICE		\$ 99,763.03	
DEBT RESERVE		\$ 184,194.14	
2016A BOND PROCEEDS	\$ -	-	
MUNICIPAL COURT SUSPENSE	\$ 4,094.62		
CABLE FRANCHISE FEES	\$ 83,145.59		
CAPITAL EQUIPMENT FUND	\$ 285,554.85		
CAPITAL PROJECT FUND	\$ 394,853.17		
COMMUNITY DEVELOP. AUTHORITY	\$ 6,181.07		
E.M.S. GRANT 102	\$ 7,361.72		
E.M.S. LONGEVITY	\$ 7,140.26		
FIREMEN'S PENSION FUND	\$ 8,110.47		
LIBRARY FUND	\$ 213,106.52		
REVOLVING LOAN FUND	\$ 186,821.37		
VEHICLE REGISTRATION	\$ 2,405.37		
TOWER LEASE DEPOSIT		\$ 12,823.30	
UTILITY DEPRECIATION		\$ 505,111.83	\$ 180,666.62
DNR REPLACEMENT FUND			\$ 374,652.13
SEWER REPLACEMENT FUND			\$ 132,628.43
LIFT REPLACEMENT FUND			\$ 6,010.49
TOTAL DESIGNATED	\$ 1,198,775.01	\$ 801,892.30	\$ 693,957.67
TOTAL INVESTMENTS	\$ 2,283,868.39	\$ 801,892.30	\$ 699,301.28

APPROVED BY CITY COUNCIL

20-Nov-18

 JAMES R. GRIGG, MAYOR

 SUSAN D. HADY, CHAIRPERSON PERSONNEL & FINANCE