

**CITY OF HORICON
NOTICE OF COUNCIL MEETING
FEBRUARY 28, 2017 7:00 P.M.
CITY HALL, ACTIVITY ROOM, 404 EAST LAKE STREET**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Public Appearances.
5. Act on Council Minutes for January 17 and January 24, 2017 and Committee of Whole Minutes for February 14, 2017.
6. Plan Commission Report. (Fausett)
7. Park and Recreation Board Report. (Miller)
8. Historic Preservation Commission Report. (Frami)
9. Department Head Reports.
10. Financial Options Presentation – Phil Cosson, Ehlers.
11. Act on Ordinance 2017-02, An Ordinance Establishing Salaries and Wages of the City Officials and Employees, Pursuant to Section 3-1-16(a) of the Municipal Code – DPW/Water/Wastewater. (Anfinson)
12. Act on Ordinance 2017-03, An Ordinance Establishing Salaries and Wages of the City Officials and Employees, Pursuant to Section 3-1-16(a) of the Municipal Code – Non-Represented. (Anfinson)
13. Act on Ordinance 2017-04, An Ordinance Fixing Compensation for the Horicon Fire Department, Pursuant to Section 5-2-4(e) of the Municipal Code. (Anfinson)
14. Act on Ordinance 2017-05, An Ordinance Establishing Wages of City Election Officials, Pursuant to Section 3-1-16(a) of the Municipal Code. (Anfinson)
15. Act on Ordinance 2017-06, An Ordinance Establishing Compensation for Horicon EMS Employees Pursuant to Section 5-5-12 of the Municipal Code. (Anfinson)
16. Act on Ordinance 2017-07, An Ordinance Regulating Title 9 Public Utilities Chapter 1 Water Utility Regulations and Rates. (Fausett)

17. Act on Resolution 2017-04, Resolution Authorizing the Submission of a Wisconsin Economic Development Corporation (WEDC) Community Development Investment (CDI) Grant Application.
18. Act on Authorization to Bid Washington Street Reconstruction Project. (Fausett)
19. Act on Design Approval for South Wind Trail Reconstruction Project. (Fausett)
20. Act on Authorization to Bid the South Wind Trail Reconstruction Project. (Fausett)
21. Act on Agreement for Operation of the Aquatic Center Concession Stand for the 2017 Season. (Miller)
22. Act on Write-Off of Gordon Cooper Manufacturing Revolving Loan Fund Loan. (Anfinson)
23. Act on Engineering Contract Extension for TID #5 Utility Extension Project. (Anfinson)
24. Act on Engineering Contract for Bowling Green Park Improvement Project. (Anfinson)
25. Act on Destruction of Public Records – Police Department. (Anfinson)
26. Act on Temporary Class “B” Retailer’s License for St. Stephen Lutheran Church/School. (Marschke)
27. Act on Submittal of Application/Permit for Connections to State Trunk Highway 33. (Fausett)
28. Act on Completion of Certified Survey – Industrial Park. (Fausett)
29. Act on Administration of Swimming Lessons. (Miller)
30. Act on Aquatic Center Admission Rates. (Miller)
31. Act on 2017 Horicon Aquatic Center Flyer. (Miller)
32. Act on Contract for Wastewater Treatment Plant Final Phosphorus Compliance Alternatives Plan. (Anfinson)
33. Act on Part-Time Parks Department Staffing. (Anfinson)
34. Act on Purchase of Police Department Server. (Anfinson)
35. Act on Purchase of TIPS Computer. (Anfinson)
36. Act on Purchase of Radar Unit. (Anfinson)
37. Act on Purchase of Squad Video System. (Anfinson)
38. Request for Overnight Use of Kiwanis Building – Boy Scouts. (Miller)

39. Act on Use of Kiwanis Park by the Horicon Phoenix Program. (Miller)
40. Act on Request for Use of Amplified Music in Kiwanis Park – Horicon Phoenix Program. (Miller)
41. Act on Request for Extension of Discher Park Hours for the Jersey Street Music Festival – Horicon Phoenix Program. (Miller)
42. Act on Request for Use of Amplified Music in Discher Park – Horicon Phoenix Program. (Miller)
43. Act on Request to Hold a Petting Zoo in Discher Park – Horicon Phoenix Program. (Miller)
44. Act on Use of River Bend Park for Disc Golf Tournament – Horicon Phoenix Program. (Miller)
45. Operator Licenses (Marschke):
 - a) One Year Ending June 30, 2017
None
 - b) Two Year Ending June 30, 2018
Melinda S. Greene
46. Financial Statement for January 2017. (Anfinson)
47. Bills for January, 2017 (Checks Issued 1/20/2017 – 2/23/2017) \$3,989,945.09 (Anfinson)
48. Non-Action Discussion.
49. Adjournment.

Posted: 2/24/2017 11:30 a.m.

cc: Dodge County Pionier 2/24/2017
Daily Citizen
W.B.E.V.
W.M.R.H.
W.M.D.C.

ORDINANCE 2017-02

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Working Foreman	\$23.49
Mechanic	
Minimum	\$20.67
Mid-Point Range	\$21.77
Maximum	\$22.57
Class I-A Heavy Equipment Operator	
Minimum	\$19.92
Mid-Point Range	\$21.00
Maximum	\$21.76
Water/Wastewater III	
Grade T	\$21.26
Licensure	\$21.96
Grade 1	\$22.63
Grade 2	\$23.22
Grade 3	\$24.44
Wastewater/Water Operator III in Charge	\$26.30

This Ordinance shall be effective January 1, 2017.

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Alderperson _____ this 28th day of February, 2017.

Adopted and approved this 28th day of February, 2017

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE 2017-03

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Clerk-Treasurer/ month	\$ 5,166.97
Deputy Clerk-Treasurer	\$ 17.17
Administrative Assistants	\$ 16.48
Public Works/Utilities Supervisor/month	\$ 6,389.40
Clothing Allowance	\$ 125.00/year
Chief of Police/month	\$ 5,520.44
Uniform Allowance	\$ 500.00/year
Police Lieutenant/month	\$ 5,116.15
Uniform Allowance	\$ 500.00/year
Admin. Assistant - Police Department/hour	\$ 16.48
Uniform Allowance	\$ 150.00/year
Municipal Court Judge/month	\$ 453.56
Municipal Court Clerk/hour	\$ 16.58
*Not to exceed 1560 hours per Budget Year	
City Health Officer/year	\$ 610.00
Crossing Guards/ hour	\$ 11.59
Board of Review Members/meeting	\$ 40.00

This Ordinance shall be effective January 1, 2017.

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Alderperson _____ 28th day February, 2017.

Adopted and approved this 28th day of February, 2017.

Steven Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2017-04

AN ORDINANCE FIXING COMPENSATION FOR THE HORICON FIRE DEPARTMENT, PURSUANT TO SECTION 5-2-4(e) OF THE MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF HORICON DO ORDAIN AS FOLLOWS:

1. That Pursuant to Section 5-2-4(e) of the Municipal Code, members of the Horicon Fire Department shall receive such compensation as set forth in this ordinance:

(a)	Chief	\$4,700.00/year
	* Plus fire call compensation	
	* Plus meetings and training	
	Assistant Chief	772.56/year
	Secretary + Base Position Held	225.11/year
	Captain	551.83/year
	Training Officer	478.61/year
	Lieutenant	478.61/year
	Drivers (7)	470.97/year
	Assistant Drivers (7)	456.76/year
	Maintenance Men (2)	415.23/year
	Fire Fighter 1- (Training not Completed)	302.69/year
	Fire Fighter, Entry Level (Training Completed) or hired prior to 2006	359.51/year
	Meetings, per member	11.37/meeting
	Training	9.16/hour
	Fire Calls	12.67/hour

(b) Training includes schooling and what was formerly referred to as drills.

(c) Training (approved by the Chief) during working hours for which wages are lost to a maximum of 8 hours per work day 10.30/hour

(d) Fire Inspection. Total wages not to exceed \$2,575.00
Deputy Fire Inspector 10.30/hour
Assistant Deputy Fire Inspector 8.24/hour

2. That this Ordinance shall be in full force and effect from January 1, 2017.

3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Alderperson _____ this 28th day of February, 2017.

Adopted and approved this 28th day of February, 2017.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2017-05

AN ORDINANCE ESTABLISHING WAGES OF CITY ELECTION OFFICIALS, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON, DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the wages of Election Officials of the City of Horicon are fixed as follows:

Election Inspector	\$ 8.96
Chief Inspector	\$ 9.97

This Ordinance shall be effective January 1, 2017.

This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided for by law.

Introduced by Alderperson _____ this 28th day of February, 2017.

Adopted and approved this 28th day of February, 2017.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2017-06

AN ORDINANCE ESTABLISHING COMPENSATION FOR HORICON EMS EMPLOYEES PURSUANT TO SECTION 5-5-12 OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

1. That pursuant to Section 5-5-12, of the Municipal Code of the City of Horicon , members of the Horicon Emergency Medical Services shall receive such compensation as set forth in this Section:

Coordinator	\$ 3,500.00/year
Assistant Coordinator	942.63/year
Secretary	476.89/year
Trustees (3)	125.00/year
Training Officer	212.18/year
D-FIB Coordinator	212.18/year
Equipment Maintenance Person (2)	477.40/year
Duty Compensation, E.M.T. Basic	225.00/year base
Duty Compensation, Driver	125.00/year base
Duty Compensation, Driver/CPR	150.00/year base
Duty Compensation, EMT in Training	175.00/year base
On Call Pay	1.00/hour
Call Compensation	14.10/hour
Meetings per Member	12.00/meeting
Training	10.50/hour
Defib. Recertification (Max. 2)	28.10 each
EMT Refresher	300.00 each

2. That this Ordinance be in full force and effect from January 1, 2017.
3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Alderperson _____ this 28th day of February, 2017.

Adopted and approved this 28th day of February, 2017.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2017-07
AN ORDINANCE REGULATING
TITLE 9 PUBLIC UTILITIES CHAPTER 1
WATER UTILITY REGULATIONS AND RATES

The Common Council of the City of Horicon, Wisconsin, does ordain as follows:

Title 9 Public Utilities Chapter 1 Water Utility Regulations and Rates is hereby amended to create Section 9-1-35 Lead Water Service Line Replacement as follows:

Sec. 9-1-35 Lead Water Service Line Replacement.

- (a) **Intent and purpose.** The Common Council of the city finds that it is in the public interest to establish a comprehensive program for the removal and replacement of lead pipe water service lines in use within both the city utilities water system and in private systems and, to that end, declares the purpose to this section to be as follows:
- (1) To ensure that the water quality at every tap of utility customers meets the water quality standards specified under the federal law.
 - (2) To reduce the lead in city drinking water to meet the Environmental Protection Agency (EPA) standards and ideally to a lead contaminant level of zero in city drinking water for the health of city residents.
 - (3) To meet the Wisconsin Department of Natural Resource (WDNR) requirements for local compliance with the Lead and Copper Rule (see 56 CFR 6460, 40 CFR parts 141.80-141.90 and Wis. Admin. Code §§ NR 809.541-809.55).
- (b) **Replacement during scheduled water system reconstruction.**
- (1) **Inspection required.** The public works director or his designee shall inspect all private connections to the public water mains at the time that the utility system is to be reconstructed.
 - a. Any existing private lead water lateral shall be considered illegal.

- b. Prior to the actual reconstruction of the water main and lateral system, each property owner shall be given written notice of the project. Such notice shall be made not less than 30 days prior to commencement of the actual work.
 - c. In the event that the private water lateral does not contain lead, the city shall reconnect the same to the utility system at an appropriate point near the right-of-way lane.
 - d. In the event that the private water lateral is found to contain lead, the public works director or his designee shall immediately notify the owner in writing of the fact.
- (2) **Owner to replace lead service.** The owner shall, at the owner's expense, replace the lead service. In all cases, the city shall supply an appropriate connection point as part of its work.
- a. The owner shall contract with a licensed contractor to complete the repair. All work needed to accomplish the repair shall be done at the expense of the owner. Replacement of the private lateral must be completed prior to reconnection to the new city water main and service lateral.
 - b. The city may, as part of any project, request unit bid prices for the calculation of the cost of making appropriate repair to the private building water laterals. If available, and if the owner selects this option, the owner shall make arrangements with the contractor to pay the entire cost of making the private repair.
- (c) **Unscheduled Water Utility Repair**
- (1) In the event that a leak or failure has been discovered on the privately-owned portion of a lead service line the owner shall remove and replace the lead service pipe within six (6) months of notification from the city.

- (2) In the event the utility-owned portion of the line is replaced due to unscheduled water utility repair; the privately owned portion of a lead service line shall be removed and replaced by the owner within six (6) months of notification from the City.
- (d) **Penalty.** Any person, firm or corporation violating any provisions of this Section shall be subject to a forfeiture pursuant to Section 1-1-7. Each day in violation of this Section shall constitute a separate offense pursuant to Section 1-1-7.
- (e) All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

This ordinance shall take effect upon passage and publication.

Introduced by Alderperson _____ this 28th day of February, 2017.

Adopted and approved this 28th day February, 2017.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

RESOLUTION NO. 2017-04

**RESOLUTION AUTHORIZING THE SUBMISSION OF A
WISCONSIN ECONOMIC DEVELOPMENT CORPORATION (WEDC)
COMMUNITY DEVELOPMENT INVESTMENT (CDI) GRANT APPLICATION**

WHEREAS, the City of Horicon has committed to financially assist Horizon Development Group Inc. in the development of a mixed-use (housing/retail) facility at 218 Barstow Street; and

WHEREAS, Horizon Development Group Inc. is seeking a variety of funding opportunities including Affordable Housing Tax Credits through WHEDA; and

WHEREAS, the City of Horicon will utilize TIF monies to assist in the financing of the mixed-use facility; and

WHEREAS, the maximum amount awarded by the CDI Grant is \$250,000, the required matching funds will be provided via the TIF monies and the Affordable Housing Tax Credits;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Horicon does hereby approve and authorize the preparation and filing of an application for the Wisconsin Economic Development Corporation (WEDC) Community Development Investment (CDI) Grant and that Mayor and the Director of Economic Development are hereby authorized to sign all necessary documents on behalf of the City.

Introduced by Ald. _____ this 28th day of February, 2017.

Adopted and approved this 28th day of February, 2017.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

RESOLUTION NO. 2017-XX

A RESOLUTION AUTHORIZING THE SUBMISSION OF A WISCONSIN ECONOMIC DEVELOPMENT CORPORATION, COMMUNITY DEVELOPMENT INVESTMENT GRANT, APPLICATION

WHEREAS, The City of Horicon desires to help Horizon Development, Inc., of Madison Wisconsin, with development of a mixed-use housing and retail project at 218 and 124 Barstow Street; and

WHEREAS, the developer of the project proposes to apply for a variety of funding sources and loans, including affordable housing tax credits through WHEDA; and

WHEREAS, the City of Horicon will make use of TIF funding to assist in the project financing; and

WHEREAS, the maximum award of grant is understood to be \$250,000, with matching funds to be provided through the above mentioned sources at 75% of eligible costs (estimated at approximately \$5,000,000) minimum ; and

IT IS, THEREFORE RESOLVED THAT: The Common Council of the City of Horicon supports the application of funding through the WEDC – CDI grant program; and

HEREBY AUTHORIZES the Mayor to act on the behalf of the City of Horicon to: submit an application to the WEDC for a CDI grant.

Introduced by Ald. _____ this XXth day of January, 2017.

Adopted and approved this XXth day of January, 2017.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk - Treasurer