

CITY OF HORICON
NOTICE OF COUNCIL MEETING
MARCH 22, 2016 7:00 P.M.
CITY HALL, ACTIVITY ROOM, 404 EAST LAKE STREET

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Act on Council Minutes for February 23 and March 8, 2016 and Committee of Whole Minutes for March 8 and March 15, 2016.
5. Public Appearances.
6. Plan Commission Report. (Fausett)
7. Park and Recreation Board Report. (Miller)
8. Historic Preservation Commission Report. (Anfinson)
9. Act on Ordinance 2016-06, An Ordinance Repealing and Recreating Title 5 Chapter 6 Emergency Management; Section 5-6-2 Emergency Management Director; All Part of the Municipal Code of the City of Horicon. (Marschke)
10. Act on TID #5 Utility Project Plan.
11. Act on Authorization to Bid TID #5 Utility Project.
12. Review of Knowles-Nelson Stewardship Park Project Proposal.
13. Act on Resolution 2016-03, Resolution Authorizing the Submission of an Application Relating to the City of Horicon's Participation in the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Program.
14. Act on Contract for Grant Application Submission.
15. Act on Public/Private Tree Planting Initiative Operating Guidelines and Application.
16. Act on Acceptance of Wisconsin Bureau of Transportation Safety Grant. (Hady)
17. Act on Budget Transfer for Purchase of Body Armor for the Police Department. (Hady)
18. Act on Purchase of EMS Turn-Out Gear. (Hady)
19. Act on Purchase of Pagers for EMS. (Hady)
20. Act on Purchase of Hand Held Radio for EMS. (Hady)

21. Act on 2016 Mill & Overlay Projects. (Plautz)
22. Act on Change of Agent for Kwik Trip #782 – East Lake Street. (Marschke)
23. Act on Use of Kiwanis Park by the Horicon Phoenix Program. (Miller)
24. Act on Request for Use of Amplified Music in Kiwanis Park – Horicon Phoenix Program. (Miller)
25. Act on Request for Use of Amplified Music in Discher Park – Horicon Phoenix Program. (Miller)
26. Act on Request for Extension of Discher Park Hours for Jersey Street Music Festival – Horicon Phoenix Program. (Miller)
27. Act on Request to Hold a Petting Zoo in Discher Park – Horicon Phoenix Program. (Miller)
28. Act on Use of River Bend Park for Disc Golf Tournaments – Horicon Phoenix Program. (Miller)
29. Act on Use of River Bend Park for Car Show – Dodge County Business Owners Group. (Miller)
30. Operator Licenses (Marschke):
 - a) One Year Ending June 30, 2016
None
 - b) Two Year Ending June 30, 2017
None
31. Financial Statement for February 2016. (Hady)
32. Bills for February, 2016 (Checks Issued 2/19/16 – 3/17/16) \$388,438.74 (Hady)
33. Non-Action Discussion.
34. Adjournment.

Posted: 3/18/2016 1:30 p.m.

cc: Dodge County Pionier 3/18/2016
 Daily Citizen
 W.B.E.V.
 W.M.R.H.
 W.M.D.C.

ORDINANCE NO. 2016-06

**AN ORDINANCE REPEALING AND RECREATING TITLE 5 CHAPTER 6 EMERGENCY MANAGEMENT;
SECTION 5-6-2 EMERGENCY MANAGEMENT DIRECTOR; ALL PART OF THE MUNICIPAL CODE OF
THE CITY OF HORICON**

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

Section 5-6-2 Emergency Management Director of the Municipal Code of the City of Horicon is hereby repealed and recreated to read as follows:

Sec. 5-6-2 Emergency Management Director and Assistant Emergency Management Director

(1) Emergency Management Director

- (a) Appointment. The Emergency Management Director shall be a qualified person appointed by the Mayor, subject to confirmation by the Common Council.
- (b) Duties and Powers. The Directory shall be the executive head of the City Emergency Management organization and shall have direct responsibility for the organization, administration and operation of the organization, subject to the direction and control of the Mayor and the Common Council. In addition to such powers and responsibilities as may be imposed on him/her from time to time by the Common Council, he/she shall have the authority and it shall be his/her duty to:
 - (1) Coordinate all activities for Emergency Management within the City.
 - (2) Maintain liaison and cooperation with Emergency Management agencies and organizations of other political subdivisions and of the State and Federal Government.
 - (3) Participate in County and State Emergency Management activities upon request.
 - (4) Prepare a comprehensive general plan for the Emergency Management of the City and present such plan to the Common Council for approval.
 - (5) Subject to the approval of the Common Council, enter into a mutual agreement with other political subdivisions and file copies of any such agreements with the State Director of Emergency Management.
 - (6) Upon the declaration of an emergency, issue all necessary proclamations as to the existence of such state of emergency and such disaster warnings or alerts as shall be required in the Emergency Management plan.

(2) Assistant Emergency Management Director

- (a) Appointment. The Assistance Emergency Management Director shall be recommended by the Emergency Management Director subject to appointment by the Mayor and confirmation by the Common Council.
- (b) Duties and Powers. The duties of the Assistant Emergency Management Director shall be to assume all duties of Emergency Management Director in the event of that individual's absence or inability to serve. The Assistant Emergency

Management Director shall perform all duties as designated from time-to-time by the Emergency Management Director.

- (3) Salaries. The Emergency Management Director and the Assistant Emergency Management Director shall receive such salaries as established from time to time by the Common Council.

This ordinance shall become effective upon passage and publication as provided by law.

Introduced by Alderperson _____, this 22nd day of March, 2016.

Adopted and approved this 22nd day of March, 2016.

Steven D. Neitzel, Mayor

ATTEST:

Chris Spilker, Deputy Clerk-Treasurer

RESOLUTION NO. 2016-03

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION
RELATING TO THE CITY OF HORICON'S PARTICIPATION IN THE
WISCONSIN DEPARTMENT OF NATURAL RESOURCES KNOWLES –NELSON
STEWARDSHIP PROGRAM**

WHEREAS, the City of Horicon is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE BE IT RESOLVED, that the City of Horicon will budget a sum sufficient to complete the project or acquisition if funded, and

BE IT FURTHER RESOLVED, the Common Council of the City of Horicon hereby authorizes the Mayor and/or City Clerk-Treasurer to act on behalf of the City of Horicon to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the City of Horicon will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Introduced by Alderperson _____ this 22nd day of March, 2016.

Adopted and approved this 22nd day of March, 2016.

Steven D. Neitzel, Mayor

ATTEST:

Chris Spilker, Deputy Clerk-Treasurer

CITY OF HORICON
STATEMENT OF REVENUES AND EXPENSES
FOR MONTH ENDED FEBRUARY 29, 2016

	GENERAL FUND	WATER UTILITY	W. WATER UTILITY
CASH BALANCE, FEBRUARY 1, 2016	\$ 565,909.34	\$ 69,183.61	\$ 3,839.62
RECEIPTS	\$ 2,686,230.25	\$ 377,754.69	\$ 338,320.46
SUBTOTAL	\$ 3,252,139.59	\$ 446,938.30	\$ 342,160.08
EXPENDITURES	\$ 3,052,513.76	\$ 368,289.96	\$ 338,783.38
SUBTOTAL	\$ 199,625.83	\$ 78,648.34	\$ 3,376.70
PAYROLL	\$ 78,454.69	N/A	N/A
CASH BALANCE, FEBRUARY 29, 2016	\$ 121,171.14	\$ 78,648.34	\$ 3,376.70
BANK BALANCE, FEBRUARY 29, 2016	\$ 134,100.16	\$ 61,971.64	\$ 3,376.70
DEPOSITS IN TRANSIT	\$ 1,354.07	\$ 16,676.70	-
SUBTOTAL	\$ 135,454.23	\$ 78,648.34	\$ 3,376.70
OUTSTANDING CHECKS	\$ 14,283.09	-	-
BOOK BALANCE, FEBRUARY 29, 2016	\$ 121,171.14	\$ 78,648.34	\$ 3,376.70
	-	-	0.00
FUNDS INVESTED:			
UNDESIGNATED:			
SAVINGS ACCOUNT			
L.G.I.P.	\$ 1,539,917.79		\$ 5,201.72
CD's	\$ 1,710,000.00	\$ 237,000.00	\$ 278,000.00
TOTAL UNDESIGNATED	\$ 3,249,917.79	\$ 237,000.00	\$ 283,201.72
DESIGNATED:			
DEBT SERVICE		\$ 263,861.40	
DEBT RESERVE		\$ 182,616.23	
GO NOTE SERIES 2014A	\$ -		
MUNICIPAL COURT SUSPENSE	\$ 1,045.97		
CABLE FRANCHISE FEES	\$ 87,376.90		
CAPITAL EQUIPMENT FUND	\$ 265,597.13		
CAPITAL PROJECT FUND	\$ 42,320.88		
COMMUNITY DEVELOP. AUTHORITY	\$ 6,157.82		
E.M.S. GRANT 102	\$ 7,351.34		
E.M.S. LONGEVITY	\$ 2,792.64		
FIREMEN'S PENSION FUND	\$ 9,666.51		
LIBRARY FUND	\$ 210,471.55		
REVOLVING LOAN FUND	\$ 166,255.42		
VEHICLE REGISTRATION	\$ 2,244.31		
TOWER LEASE DEPOSIT		\$ 12,721.97	
UTILITY DEPRECIATION		\$ 399,239.44	\$ 329,279.96
DNR REPLACEMENT FUND			\$ 553,517.81
SEWER REPLACEMENT FUND			\$ 109,075.67
LIFT REPLACEMENT FUND			\$ 23,231.62
TOTAL DESIGNATED	\$ 801,280.47	\$ 858,439.04	\$ 1,015,105.06
TOTAL INVESTMENTS	\$ 4,051,198.26	\$ 1,095,439.04	\$ 1,298,306.78

APPROVED BY CITY COUNCIL

22-Mar-16

STEVEN NEITZEL, MAYOR

SUSAN HADY, CHAIRPERSON PERSONNEL & FINANCE