

CITY OF HORICON
NOTICE OF COUNCIL MEETING
JANUARY 26, 2016 7:00 P.M.
CITY HALL, ACTIVITY ROOM, 404 EAST LAKE STREET

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Act on Council Minutes for December 22, 2015 and Committee of Whole Minutes for January 12, 2016.
5. Public Appearances.
6. Plan Commission Report. (Fausett)
7. Park and Recreation Board Report. (Miller)
8. Historic Preservation Commission Report. (Anfinson)
9. Act on Ordinance 2016-01, An Ordinance Establishing Salaries and Wages of the City Officials and Employees, Pursuant to Section 3-1-16(a) of the Municipal Code (Public Works/Utilities). (Hady)
10. Act on Ordinance 2016-02, An Ordinance Establishing Salaries and Wages of the City Officials and Employees, Pursuant to Section 3-1-16(a) of the Municipal Code (Non-Represented). (Hady)
11. Act on Ordinance 2016-03, An Ordinance Fixing Compensation for the Horicon Fire Department, Pursuant to Section 5-2-4(e) of the Municipal Code. (Hady)
12. Act on Ordinance 2016-04, An Ordinance Establishing Compensation for Horicon EMS Employees Pursuant to Section 5-5-12 of the Municipal Code. (Hady)
13. Act on Ordinance 2016-05, An Ordinance Establishing Wages of City Election Officials, Pursuant to Section 3-1-16(a) of the Municipal Code. (Hady)
14. Act on Resolution 2016-01, A Resolution in Support of the Collaboration between the City of Horicon and the Dodge County Board of Supervisors Relative to Funds Received from the County's One-Half Percent Sales Tax Program and Other Topics of Mutual Interest.
15. Act on Development Agreement between the City of Horicon and Deere & Company.
16. Act on Application of OWI Task Force Grant from Wisconsin Bureau of Transportation Safety. (Hady)
17. Act on Purchase of Mobile Data Computer for the Police Department per 2016 Budget. (Hady)
18. Act on Purchase of Fiber Optics for Patrol Rifles per 2016 Budget. (Hady)

19. Act on Purchase of 3 TASERS per 2016 Budget. (Hady)
20. Act on OPEB Actuarial Valuation Study Contract. (Hady)
21. Act on Horicon Fire Department By-Laws. (Marschke)
22. Authorize Disposal of 1969 Dodge Truck to Horicon Fire Bell Club. (Hady)
23. Act on Purchase of Plow Truck Chassis per 2016 Budget. (Hady)
24. Act on Purchase of Plow Truck Dump Body, Plow, Wing, and Spreader per 2016 Budget. (Hady)
25. Authorize Disposal of 1995 Ford F800 Truck. (Hady)
26. Act on Purchase of Skid-Steer per 2016 Budget. (Hady)
27. Authorize Disposal of Gehl 5635 Skid-Steer with Bucket. (Hady)
28. Act on Purchase of Grapple for Skid-Steer per 2016 Budget. (Hady)
29. Act on Purchase of Water Utility Truck per 2016 Budget. (Hady)
30. Act on Purchase of Service Body for Water Utility Truck per 2016 Budget. (Hady)
31. Act on Wastewater Treatment Plant Preliminary Phosphorus Compliance Alternatives Plan. (Hady)
32. Act on Purchase of Mower for Cemetery per 2016 Budget. (Hady)
33. Authorize Disposal of 2010 JD X300 Tractor from Cemetery. (Hady)
34. Act on Purchase of WAM per 2016 Budget. (Hady)
35. Authorize Disposal of 2006 JD 1600 WAM. (Hady)
36. Act on Hubbard Street Lift Station Control Panel Replacement per 2016 Budget. (Hady)
37. Act on Influent Pump Control Replacement at WWTF per 216 Budget. (Hady)
38. Act on Donation of Discher Park Scorekeeper Booth. (Miller)
39. Operator Licenses (Marschke):
 - a) One Year Ending June 30, 2016
Whittney M. Hilby
 - b) Two Year Ending June 30, 2017
None
40. Financial Statement for December 2015. (Hady)
41. Bills for December, 2015 (Checks Issued 12/18/15 – 1/21/16) \$6,862,980.06 (Hady)
42. Non-Action Discussion.

43. Adjournment.

Posted: 1/22/2016 10:30 a.m.

cc: Dodge County Pionier 1/22/2016
Daily Citizen
W.B.E.V.
W.M.R.H.
W.M.D.C.

ORDINANCE 2016-01

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Working Foreman	\$23.03
Mechanic	
Minimum	\$20.26
Mid-Point Range	\$21.34
Maximum	\$22.13
Class I-A Heavy Equipment Operator	
Minimum	\$19.53
Mid-Point Range	\$20.59
Maximum	\$21.33
Water/Wastewater III	
Grade T	\$20.84
Licensure	\$21.53
Grade 1	\$22.19
Grade 2	\$22.76
Grade 3	\$23.96
Wastewater/Water Operator III in Charge	\$25.78

This Ordinance shall be effective January 1, 2016.

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Ald. _____ this _____ day of _____, 2016.

Ordained, enacted and approved by the Mayor and Common Council this _____ day of _____, 2016.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE 2016-02

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF THE CITY OFFICIALS AND EMPLOYEES, PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the salaries and wages of City officials and employees of the City of Horicon named herein are fixed as follows:

Clerk-Treasurer/ month	\$5065.66
Deputy Clerk-Treasurer	\$ 16.67
*Successful Completion of Probation	\$ 16.83
Administrative Assistants	\$ 16.16
Public Works/Utilities Supervisor/month	\$6264.12
Clothing Allowance	\$ 125.00/year
Chief of Police/month	\$5412.20
Uniform Allowance	\$ 500.00/year
Admin. Assistant - Police Department/hour	\$ 16.16
Uniform Allowance	\$ 150.00/year
Municipal Court Judge/month	\$ 444.67
Municipal Court Clerk/hour	\$ 16.25
*Not to exceed 1560 hours per Budget Year	
City Health Officer/year	\$ 610.00
Crossing Guards/ hour	\$ 11.36
Board of Review Members/meeting	\$ 40.00

This Ordinance shall be effective January 1, 2016

This Ordinance shall be in full force and effect upon its passage, approval and publication as provided for by law.

Introduced by Ald. _____ this _____ day of _____, 2016.

Ordained, enacted and approved by the Mayor and Common Council this _____ day of _____, 2016.

Steven Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2016-03

**AN ORDINANCE FIXING COMPENSATION FOR THE HORICON FIRE DEPARTMENT,
PURSUANT TO SECTION 5-2-4(e) OF THE MUNICIPAL CODE**

THE COMMON COUNCIL OF THE CITY OF HORICON DO ORDAIN AS FOLLOWS:

1. That Pursuant to Section 5-2-4(e) of the Municipal Code, members of the Horicon Fire Department shall receive such compensation as set forth in this ordinance:

- | | | |
|-----|---|----------------|
| (a) | Chief | \$4200.00/year |
| | * Plus fire call compensation | |
| | * Plus meetings and training | |
| | Assistant Chief | 772.56/year |
| | Secretary + Base Position Held | 225.11/year |
| | Captain | 551.83/year |
| | Training Officer | 478.61/year |
| | Lieutenant | 478.61/year |
| | Drivers (7) | 470.97/year |
| | Assistant Drivers (7) | 456.76/year |
| | Maintenance Men (2) | 415.23/year |
| | Fire Fighter 1- (Training not Completed) | 302.69/year |
| | Fire Fighter, Entry Level (Training Completed)
or hired prior to 2006 | 359.51/year |
| | Meetings, per member | 11.15/meeting |
| | Training | 8.98/hour |
| | Fire Calls | 12.42 /hour |
| | | |
| (b) | Training includes schooling and what was formerly referred to as drills. | |
| | | |
| (c) | Training (approved by the Chief) during working hours for which wages are lost to a maximum of 8 hours per work day | 10.30/hour |
| | | |
| (d) | Fire Inspection. Total wages not to exceed | \$2,575.00 |
| | Deputy Fire Inspector | 10.30/hour |
| | Assistant Deputy Fire Inspector | 8.24/hour |

2. That this Ordinance shall be in full force and effect from January 1, 2016.
3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Ald. _____, this _____ day of _____, 2016.

Adopted and approved this _____ day of _____, 2016.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2016-04

AN ORDINANCE ESTABLISHING COMPENSATION, FOR HORICON EMS EMPLOYEES PURSUANT TO SECTION 5-5-12 OF THE MUNICIPAL CODE.

THE COMMON COUNCIL OF THE CITY OF HORICON DO ORDAIN AS FOLLOWS:

- 1. That pursuant to Section 5-5-12, of the Municipal Code of the City of Horicon , members of the Horicon Emergency Medical Services shall receive such compensation as set forth in this Section:

Coordinator	\$3090.00 per year
Assistant Coordinator	942.63 per year
Secretary	476.89 per year
Trustees (3)	212.18 per year
Training Officer	212.18 per year
D-FIB Coordinator	212.18 per year
Equipment Maintenance Person (2)	477.40 per year
Duty Compensation, E.M.T. Basic	901.77 per year base
Duty Compensation, Driver	530.45 per year base
Duty Compensation, Driver/CPR	556.77 per year base
Duty Compensation, EMT In Training	636.54 per year base
Call Compensation	13.10 per hour
Meetings Per Member	11.15 per meeting
Training	9.98 per hour
Defib. Recertification (Max. 2)	28.10 each
Fill Extra Unit (12 hour shift, due to vacancies)	6.70 each
EMT Refresher	275.00 each

- 2. That this Ordinance be in full force and effect from January 1, 2016.
- 3. This Ordinance shall take effect upon passage and publication as provided by law.

Introduced by Ald. _____ this _____ day of _____, 2016.

Adopted and approved this _____ day of _____, 2016.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

ORDINANCE NO. 2016-05

**AN ORDINANCE ESTABLISHING WAGES OF CITY ELECTION OFFICIALS,
PURSUANT TO SECTION 3-1-16(a) OF THE MUNICIPAL CODE.**

THE COMMON COUNCIL OF THE CITY OF HORICON, DOES ORDAIN AS FOLLOWS:

That pursuant to Section 3-1-16(a) of the Municipal Code of the City of Horicon, the wages of Election Officials of the City of Horicon are fixed as follows:

Election Inspector	8.78
Chief Inspector	9.77

This Ordinance shall be effective January 1, 2016.

This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided for by law.

Introduced by Ald. _____ this _____ day of _____, 2016.

Ordained, enacted, and approved this _____ day of _____, 2016.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M. Jacobson, City Clerk-Treasurer

RESOLUTION NO. 2016-01

A RESOLUTION IN SUPPORT OF THE COLLABORATION BETWEEN THE CITY OF HORICON AND THE DODGE COUNTY BOARD OF SUPERVISORS RELATIVE TO FUNDS RECEIVED FROM THE COUNTY'S ONE-HALF PERCENT SALES TAX PROGRAM AND OTHER TOPICS OF MUTUAL INTEREST

WHEREAS, the Dodge County City Leaders Consortium (DCCLC) was formed in 2009 and activey is comprised of all City Mayors and Administrators of cities throughout Dodge County, who are in the process of looking into future new collaborative efforts with the County relative to topics of mutual interest; and

WHEREAS, we as community leaders do recognize the responsibility to embark in growing our regional economy by developing the local workforce through attracting and retaining needed business talent and by having collaborative means of investing in our local infrastructure and life quality; and

WHEREAS, 77.76(3), Wis. Stats., states that the County may retain the amount it receives or it may distribute all or a portion of the amount it receives to the towns, villages, cities, and school districts in the county; and

WHEREAS, it is our belief that Dodge County leaders wish to pursue ongoing dialog with interested parties and City officials on all topics of mutual interest.

NOW, THEREFORE, BE IT RESOLVED that the City of Horicon goes on record in support of collaboration with Dodge County.

Introduced by Alderperson _____ this 26th day of January, 2016.

Adopted and approved this 26th day of January, 2016.

Steven D. Neitzel, Mayor

ATTEST:

Kristen M Jacobson, City Clerk-Treasurer

**CITY OF HORICON
STATEMENT OF REVENUES AND EXPENSES
FOR MONTH ENDED DECEMBER 31, 2015**

	GENERAL FUND	WATER UTILITY	W. WATER UTILITY
CASH BALANCE, DECEMBER 1, 2015	\$ 128,595.84	\$ 108,919.74	\$ 2,855.02
RECEIPTS	\$ 3,677,401.34	\$ 965,321.67	\$ 772,619.66
SUBTOTAL	\$ 3,805,997.18	\$ 1,074,241.41	\$ 775,474.68
EXPENDITURES	\$ 3,377,432.51	\$ 1,014,907.71	\$ 772,166.01
SUBTOTAL	\$ 428,564.67	\$ 59,333.70	\$ 3,308.67
PAYROLL	\$ 111,997.78	N/A	N/A
CASH BALANCE, DECEMBER 31, 2015	\$ 316,566.89	\$ 59,333.70	\$ 3,308.67
BANK BALANCE, DECEMBER 31, 2015	\$ 303,893.57	\$ 52,987.03	\$ 3,308.67
DEPOSITS IN TRANSIT	\$ 44,016.49	\$ 6,346.67	\$ -
SUBTOTAL	\$ 347,910.06	\$ 59,333.70	\$ 3,308.67
OUTSTANDING CHECKS	\$ 31,343.17	\$ -	\$ -
BOOK BALANCE, DECEMBER 31, 2015	\$ 316,566.89	\$ 59,333.70	\$ 3,308.67
	-	0.00	0.00
FUNDS INVESTED:			
UNDESIGNATED:			
SAVINGS ACCOUNT			
L.G.I.P.	\$ 1,540,926.34		\$ 5,198.62
CD's	\$ 2,995,000.00	\$ 230,000.00	\$ 182,000.00
TOTAL UNDESIGNATED	\$ 4,535,926.34	\$ 230,000.00	\$ 187,198.62
DESIGNATED:			
DEBT SERVICE		\$ 226,841.62	
DEBT RESERVE		\$ 182,616.23	
GO NOTE SERIES 2014A	\$ -		
MUNICIPAL COURT SUSPENSE	\$ 1,045.05		
CABLE FRANCHISE FEES	\$ 87,376.90		
CAPITAL EQUIPMENT FUND	\$ 265,438.98		
CAPITAL PROJECT FUND	\$ 42,295.68		
COMMUNITY DEVELOP. AUTHORITY	\$ 6,157.82		
E.M.S. GRANT 102	\$ 7,351.34		
E.M.S. LONGEVITY	\$ 2,792.64		
FIREMEN'S PENSION FUND	\$ 9,666.51		
LIBRARY FUND	\$ 209,901.11		
REVOLVING LOAN FUND	\$ 164,230.94		
VEHICLE REGISTRATION	\$ 2,233.12		
TOWER LEASE DEPOSIT		\$ 12,721.97	
UTILITY DEPRECIATION		\$ 399,239.44	\$ 329,279.96
DNR REPLACEMENT FUND			\$ 553,188.22
SEWER REPLACEMENT FUND			\$ 109,075.67
LIFT REPLACEMENT FUND			\$ 23,231.62
TOTAL DESIGNATED	\$ 798,490.09	\$ 821,419.26	\$ 1,014,775.47
TOTAL INVESTMENTS	\$ 5,334,416.43	\$ 1,051,419.26	\$ 1,201,974.09

APPROVED BY CITY COUNCIL

26-Jan-16

STEVEN NEITZEL, MAYOR

SUSAN HADY, CHAIRPERSON PERSONNEL & FINANCE